

**LAWRENCETOWN VILLAGE COMMISSION
REGULAR MEETING MINUTES
March 6, 2014**

COMMISSION

Jaki Fraser - Chair
Brian Reid – Vice Chair
Madelyn McLain
Lynette Gilks

STAFF

Lisa Taylor – Clerk/Treasurer
Jeff Hurlburt – Supt. PW

CHAIRPERSON FRASER called the meeting to order at 7:00PM.

MINUTES:

Comm. Reid moved the minutes for February 6, 2014 be accepted as presented. Seconded by Comm. Gilks. Motion Carried.

BUSINESS ARISING FROM MINUTES:

None

OLD BUSINESS:

Annapolis Partnership Steering Committee

APSC Protocol document has been approved. There will be a public meeting to sign the document, no date has been set.

WIFI

Comm. Reid reported the following:

- CIRA application was submitted on time.
- Comm. Reid will keep us updated as the project moves along.

ADDITIONS:

FINANCIAL REPORT:

Comm. Reid made a motion to accept the Fin. Statements for December 2013 as presented. Seconded by Comm. McLain. Motion Carried.

Comm. Reid made a motion to accept the Fin. Statements for January 2014 as presented. Seconded by Comm. McLain. Motion Carried.

COMMITTEE REPORTS:

Public Works

Comm. Reid gave the report for the PW Committee (see attached)

Comm. Reid made a motion to purchase and replace the Village office door and frame at a cost of \$1500.75 including taxes. Seconded by Comm. Gilks. Motion Carried.

Comm. Reid made a motion to purchase a John Deere blower attachment at a cost of \$2,613.33 + HST. Seconded by Comm. McLain. Motion Carried.

Comm. Reid made a motion to purchase a new SCADA computer, mouse and keyboard at a cost of \$1,288.58 including taxes. Seconded by Comm. Gilks. Motion Carried.

Comm. Gilks made a motion to purchase SCADA software upgrade including 1 year of maintenance and support at a cost of \$2,871.69 including taxes. (regular price was \$3,828.92) Seconded by Comm. McLain. Motion Carried.

Supt. of PW gave his report (see attached).

Recreation

No report available.

Annapolis County Councilor Report

No report available.

Website

Diana Ackroyd reported the following:

- AGM minutes not updated on website until the next AGM meeting. Discussion was held on putting a watermark on the draft minutes. To be discussed further.
- 60th anniversary logo will stay on website.
- Seems to be a glitch with the number of hits the web page is getting, Comm. Reid will look into this with Diana.
- Wall of Honor applications should be on the website as soon as possible, due date is fast approaching.
- There will be a pancake breakfast and ticket auction on May 10th at the firehall.

NEW BUSINESS:

LED Streetlights

Comm. Reid reported the following:

- As of April 15th the Village will own the streetlights, but it will take some time before they are switched over to LED.
- The Village is going into a partnership with the Town of Digby and the Municipality of Digby for the RFP.
- Gas Tax Money can be used for the streetlights as per Mark Peck, municipal advisor.

ADDITIONS:

CORRESPONDENCE:

Clerk/ Treasurer read the following correspondence:

- Municipal Finance Corporation regarding debentures. No action is needed as the Village is not looking at any new debentures.
- Communities in Bloom national challenge, No action to be taken.
- Apple Blossom Festival, invitation to the events.

COMMENTS/QUESTIONS FROM THE PUBLIC:

None

As there was no further business to discuss, Comm. McLain moved to adjourn the meeting. The meeting adjourned at 8:13PM.

COMMISSION CHAIRMAN

CLERK/TREASURER