

**LAWRENCETOWN VILLAGE COMMISSION
REGULAR MEETING MINUTES
November 20, 2017**

COMMISSION

Madelyn McLain – Chair
Brian Reid – Vice Chair
Laura McLarnon

Brian Sturney
Sean Ebert

STAFF

Jeff Hurlburt-Supt. PW

Melissa Roscoe- Clerk/Treasurer

CHAIRPERSON MCLAIN called the meeting to order at 7:00PM.

Chairperson McLain presented George Grant with his plaque for the Wall of Honor 2017.

MINUTES:

Comm. Sturney moved the minutes for October 16, 2017 be accepted as presented. Seconded by Comm. Ebert. Motion Carried.

BUSINESS ARISING FROM MINUTES:

- None

OLD BUSINESS:

- Wood Turtle Signage- Sign has been placed at the boat launch.
- County of Annapolis Event Guide- Events have been submitted online.

ADDITIONS:

FINANCIAL REPORT: October 2017

Comm. Reid made a motion to accept the Financial Statements for October 2017 as presented, pending clarification of Water Utility Maintenance/Supply Expense and General Misc. Expense. Seconded by Comm. McLarnon. Motion carried.

COMMITTEE REPORTS:

PW Committee:

- We have had one public works meeting since the October Village meeting.
- Canada Day Planning meeting has been held.
- The Village received \$5000.00 in Gas Tax funds to complete 3 crosswalks within the Village, one on the West side of Prince Street, one at the corner of Lawrencetown Lane & Trunk 1, and one at Trout Lake Road & Trunk 201.

- 6 Antenna's & Radios were purchased for Tower 3.

Comm. Ebert made a motion to ratify the purchase of Antenna's & Radios for tower 3 in the amount of \$3809.94 including HST. Seconded by Comm. Sturney. Motion Carried.

Economic Development Committee: No report available

Audit Committee: No report available

Public Works: Supt. of PW gave his report. (see attached)

Recreation: No report available.

Annapolis County Councilor Report:

Martha reported the following:

- The 3rd Town Hall meeting was held in Clementsport and was well attended. There is no date for the 4th meeting yet.
- A Grant in the amount of \$2400.00 was given to Margreetsville Hall.
- Martha attended Remembrance Day Services in Springfield & Lawrencetown.
- Martha attended the Exhibition AGM, Karen Cross has been hired as the new manager.
- A Grant in the amount of \$5000.00 was given to the Village for crosswalks.
- Ross Maybee from Valley Waste has retired, Rick Ramsey will be filling in until a new GM is hired.
- Grant info session will be held November 27, 2017 at COGS.
- REMO Training November 28, 2017, 7-8:30
- Active Kids, Healthy Kids Grant is open for application.

Website:

- Website is running well, events have been added.

NEW BUSINESS:

1. Additions- Grant Program, Decorations
2. Pump Course/Switch Purchase.

Comm. Ebert made a motion to ratify Jeff's attendance at the Pump Maintenance Course in the amount of \$258.75 including HST. Seconded by Comm. McLarnon. Motion Carried

Comm. McLarnon made a motion to ratify switch purchase in the amount of \$455.92 including HST. Seconded by Comm. Sturney. With Comm. Reid abstaining the Motion was Carried.

3. Community Hall- Still waiting for sign. There were 2 bookings in November. Fire Department has donated 15 chairs to the community hall (clerk to send a thank you letter). County website has a grant application for community halls, clerk will look into this.
4. Water Disconnect Policy - The Commission will be amending the water disconnect policy from a 90 day notice to a 60 day notice. A notice will go to residents with the December water bills.

Comm. Reid made a motion proceed with the amended policy effective January 1, 2018. Seconded by Comm. Ebert. Motion Carried.

5. Christmas in the Village- December 2 from 4-6, Mr. Hurlburt will be Santa, Commissioners will be bringing Chili. Trailer will be rented from Dave Leonard.
6. Chili Cook off-A resident was in and proposed a chili cook off, we will have to look further into this regarding food permits.
7. SWPP Letter- A letter needs to be sent to the premier, the Village would like to receive notification when a permit for exploration is acquired (Section 73 under the mineral resources act).

Comm. Reid made a motion to draft a letter. Seconded by Comm. McLarnon. Motion Carried.

8. Grant Program- Commission would like clerk to attend if she is available.
9. Decorating- Decorating for Christmas within the Village would be nice. Martha will be checking to see if there is a grant to cover this.

CORRESPONDENCE:

- None

COMMENTS/QUESTIONS FROM THE PUBLIC:

- A resident inquired whether or not it was their responsibility to clear fire hydrants. Commission responded that it is not, the public works department is responsible for this.
- A resident inquired about the completion of the boat launch, Commission responded that this is to be completed in 2018.

As there was no further business to discuss, Comm. Ebert moved to adjourn the meeting. The meeting adjourned at 8:04 PM.

COMMISSION CHAIR

CLERK/TREASURER