

**LAWRENCETOWN VILLAGE COMMISSION
REGULAR MEETING MINUTES
November 14, 2016**

COMMISSION

Jaki Fraser - Chair
Brian Reid – Vice Chair
Sean Ebert
Madelyn McLain
Brian Sturney

STAFF

Jeff Hurlburt-Supt. PW- Sends Regrets
Melissa Roscoe– Clerk/Treasurer

CHAIRPERSON FRASER called the meeting to order at 7:00PM.

MINUTES:

Comm. Sturney moved the minutes for October 17, 2016 be accepted as amended. Seconded by Comm. Reid. Motion Carried.

BUSINESS ARISING FROM MINUTES:

- In the Oct/16 minutes under Comments/Questions, add River Hill to explanation.

OLD BUSINESS:

- MGA Review- #17, Roles & Responsibilities of Commissioners was not discussed at the special meeting; we feel that each Commission should compose their own Roles & Responsibilities because each Village has different needs.
- Volunteer Insurance- There is nothing specific in the policy as to what information we need to keep on file. We will make a list of current volunteers with their contact info and keep it in the office. Clerk will draft a form.
- Conduit Lines into buildings- Tower 1 is done, the cables are in and working. Tower 2 is not complete.
- Email Money Transfers- This has been advertised on the website & FB, the response has been great. 15 people on the list already. Sent out letter with the Statements on November 10 as well.
- Parking Concerns/RCMP- Curbs have been installed in some problem spots. Police advisory meetings are held every 3 months; next meeting should be in January. We may need to meet with the RCMP before this.

ADDITIONS:

None

FINANCIAL REPORT: October 2016

Comm. Reid made a motion to accept the Financial Statements as presented for October 2016. Seconded by Comm. Ebert. Motion Carried.

COMMITTEE REPORTS:

PW Committee: Comm. Reid gave the report for the PW Committee (see attached)

- **Comm. Sturney made a motion to ratify the purchase of switching equipment for towers 1 & 2 in the amount of \$1932.35 + HST. Seconded by Comm. McClain. Motion Carried.**
- **Comm. Reid made a motion to approve a budget of \$1500.00-\$2000.00 to remove the boulders on the access road. Seconded by Comm. Ebert. Motion Carried.**

Economic Development Committee: No report available.

Audit Committee: Comm. Reid gave the report for the Audit Committee (see attached)

Public Works: No report available.

Recreation: No report available.

Annapolis County Councilor Report:

Martha reported the following:

- Policies have been tidied up.
- Process has been started to rename roads.
- Farewell lunch with old councilors was held at the golf course.

Website:

- Clerk reported the website is running well. Lots of events coming up that have been added.

NEW BUSINESS:

1. Additions- None
2. ANSV Long Term Service Awards- Awards presented to Commissioner Fraser and Commissioner Reid for 5 Years of Service.
3. Wood Turtle Stewardship Plan- Will put Katie in touch with Brian Reid and he will explain the habitat and where the turtles are residing.
4. Christmas in the Village- Commissioners will provide Chili. Talk to Teddy about putting lights on the trailer. Brian Sturney to look after where the Bon Fire will be this year. Melissa will get supplies and treats for the children.

5. County of Annapolis Event Guide Submissions- Canada Day Celebrations, Pro Show 2017 & Christmas in the Village 2017.
6. Boat Launch- Brian met with the manager of recreation in regards to fixing the boat launch. Kinsmen Construction has taken measurements and will do up an estimate. We are looking at having concrete walls, with a concrete roadway down to the river and wooden slats at the entry point. The cost could be around \$20,000.00 if we plan on building this to last well into the future. Brian also spoke with the Department of Environment and there are two ways to go about this, you can send in an application or a notice. Dept. of Environment recommends the application process as you can extend deadlines this way. There is a fee for the application process, clerk to look into this.

CORRESPONDENCE:

Lunn's Mill Beer Company- Commission is supportive of this venture and Jaki will sign letter.

COMMENTS/QUESTIONS FROM THE PUBLIC:

- Speeding within the Village still an issue, had complaints around the 201 as well as entering the Village from the east end. Martha informed us the province owns the speed signs that are currently in Nictaux. We will send a letter to the County asking to have the signs moved to Lawrencetown.
- Carleton Road Industries chimney is still causing issues within the Village.
- Resident heard rumors that the sidewalk next to the retaining wall was not going to be replaced. Clerk informed them that this is not the case and the sidewalk will be reinstalled.

As there was no further business to discuss, Comm. McLain moved to adjourn the meeting. The meeting adjourned at 8:28PM.

COMMISSION CHAIR

CLERK/TREASURER