

**LAWRENCETOWN SOURCE WATER PROTECTION PLAN  
COMMITTEE  
MEETING MINUTES**

**March 12, 2015**

**IN ATTENDANCE**

Phil Milo – Chair  
Brian Reid  
Martha Roberts  
Jane Baskwill  
Madelyn McLain  
Dawn MacNeill

Lisa Taylor  
Jeff Hurlburt

**REGRETS**

Lynette Gilks  
Brian Sturney

Phil Milo called the meeting to order at 7:03PM.

**ADDITIONS TO AGENDA:**

- None

**MINUTES:**

Martha Roberts moved the minutes from February 12, 2015 be approved as amended. Seconded by Madelyn McLain. Motion Carried.

**CORRESPONDENCE:**

None

**REVIEW OF:**

Wellfield Report – Lisa Taylor received updated list of mailing addresses from the County. Property Owners need to be updated in the SWPP and surveys sent out to the ones we just got addresses for. Utility has done daily visual inspections of dangerous and unsightly properties and reported back their findings to the committee.

Flow Chart/Contingency Plan – Draft of Contingency plan to the committee by October 2015. Dawn will send another municipality's plan on how to get potable water from another utility.

Confined Space Rescue – Brian Reid is waiting for Steve McInnis at the county to get back to him regarding confined space rescuers. Still unsure if anyone is qualified at the county level or at CFB Greenwood.

Annual Report – Dawn recommended adding a line to the annual report about post tropical storm Arthur and the deficiencies we became aware of due to the storm. We will also add a line regarding water testing and where the results can be found.

Appendix E – Check to make sure the links are still active. Bullet added for determining the frequency the brochures will be sent out to residents.

Madelyn McLain reported that Carleton Rd. Ind. have a generator for pumping fuel during a power outage.

Dawn MacNeill reported an organization is looking at setting up in Atlantic Canada. The group is called W.A.R.N.

Next Steps –

- Confined Space Training - Brian Reid waiting to hear back from Steve McInnis at county.
- Survey – Lisa Taylor to update the property owners in the SWPP and send out surveys to those we just got mailing addresses for.
- Annual Report – Lisa and Phil will work on before next meeting.
- Appendix E of Stantec Report– Lisa Taylor will update the dates in the word document, and attach an amendment list to the appendix. Due on or before April 1, 2015 to NSE.
- List of Priorities in an Emergency – Letter to be sent to Dave McCoubrey re: List of priorities for the utility during an emergency situation. Letter will be from the village not the SWP committee.
- Implementation Plan – update with new dates and have copy for everyone at the next meeting.

**NEXT MEETING:**

Thursday, April 9, 2015, at 7:00PM at the Library. Dawn MacNeill sends her regrets, she is unable to attend.

As there was no further business to discuss, Martha Roberts moved to adjourn the meeting. The meeting was adjourned at 8:41PM.

Respectfully Submitted by,  
Lisa Taylor