

**LAWRENCETOWN SOURCE WATER PROTECTION PLAN
COMMITTEE
MEETING MINUTES**

September 11, 2014

IN ATTENDANCE

Phil Milo – Chair
Brian Reid
Lynette Gilks
Brian Sturney
Dawn MacNeill

Lisa Taylor
Jeff Hurlburt

REGRETS

Jane Baskwill
Madelyn McLain
Martha Roberts

Phil Milo called the meeting to order at 7:03PM.

ADDITIONS TO AGENDA:

- o None

MINUTES:

Lynette Gilks moved the minutes from June 19, 2014 be approved as amended. Seconded by Brian Sturney. Motion Carried.

CORRESPONDENCE:

None

REVIEW OF:

Wellfield Report – The County has been notified about the debris at property on #201, haven't heard anything back.

Flow Chart/Contingency Plan – Needs work. After the fire we had at the reservoir where the appropriate people were not contacted as per our flow chart. There seems to be a breakdown in communication between 911 and the other departments that needed to be contacted. Dawn MacNeill will contact Department of Natural Resources about who should have contacted them about the fire. Dawn will send the fire suppression practices from DNR to Brian Reid.

Annual Report – Lisa Taylor contacted DOE about the annual report. DOE has not received the annual report from the SWPP which should have been included in the Village's annual report for the Water Utility. Lisa will forward the annual report to DOE and next year we will add the report to the Utilities annual reporting.

Next Steps –

- Review flow chart and contingency plan update as required for any problems discovered.
- Lisa Taylor to contact Quentin Jackman with DNR to find out the status of the clear cutting being proposed in the SWPP area.
- Best Practices for Roadways – The village doesn't use anything on the roadways in the SWPP area during the snow clearing process except a little sand when needed. Lisa Taylor to contact NSTIR to see what they use on the dirt part of Inglisville Rd when snow clearing.
- A consensus was reached to move the target dates to complete the action plan items up by one year. (Everything due December 2014 will now be due December 2015.) Lisa Taylor to update the action plan and add a date to bottom of spreadsheet so everyone will be on the same page and not working off an old copy.
- Survey – Lisa Taylor to update the survey from May 2010 to include the entire SWPP area and circulate to the committee for feedback with a deadline for comments. Feedback will be compiled and brought back to the next meeting for review.

NEXT MEETING:

Thursday, October 16, 2014, at 7:00PM at the Library, to be chaired by Brian Reid as Phil Milo will be away .

As there was no further business to discuss, Lynette Gilks moved to adjourn the meeting. The meeting was adjourned at 8:17PM.

Respectfully Submitted by,
Lisa Taylor