

**LAWRENCETOWN VILLAGE COMMISSION  
REGULAR MEETING MINUTES  
December 1, 2008**

**COMMISSION**

Troy Emmett – Chairman  
Larry Powell – Vice Chairman  
Lynette Gilks  
Diane Moore  
David Spears

**STAFF**

Kelly Rice – Clerk/Treasurer

CHAIRMAN EMMETT called the meeting to order at 7:02 PM.

**MINUTES:**

Clerk/Treasurer read the minutes of the November 3, 2008 regular meeting of the Lawrencetown Village Commission. **Comm. Spears moved the minutes be accepted as presented. Seconded by Comm. Moore. Motion Carried.**

**Comm. Gilks moved the minutes of a special In-Camera Meeting on November 3, 2008 be accepted as presented. Seconded by Comm. Moore. Motion Carried.**

**PRESENTATION:**

Chairman Emmett made a presentation to Michael Gillespie, ACE Landscaping, on behalf of the Village, congratulating him on receiving the “ASSOCIATION OF COMMUNITY BUSINESS DEVELOPMENT CORPORATIONS 2008 STUDENT IN BUSINESS AWARD”

Also, at this time County Councilor Martha Roberts presented Michael with a second certificate from the Warden and Council of Annapolis County.

**OLD BUSINESS:**

Well Project Update

Clerk reported the water transmission line tenders were received and opened. The Engineers recommended B. Spicer Construction, as the lowest bidder, be awarded the contract. If there are no delays, this phase of the project will begin on Dec. 8, 2008. Clerk presented the price on the Pitless Adaptor and the Pump for the new well. Also received the pricing on the continuous analyzers and are just waiting for the final pricing on the SCADA System before a decision can be made regarding awarding the work. After a discussion, **Comm. Spears made a motion to accept the bid from B. Spicer Construction for the installation of the water distribution line, as recommended by Hiltz and Seamone. Seconded by Comm. Powell. Motion Carried.**

**Comm. Gilks made a motion to accept the quote from DJ Well Drilling Ltd. for the pitless adaptor and the pump for the production well. Seconded by Comm. Powell. Motion Carried.**

## Public Works Update

Clerk read report from the Superintendent of Public Works stating the following work had been completed:

- renewed water line at 126 Trout Lake Rd. Village replaced the curb stop, rod, and curb stop box; private line work was completed by the homeowner.
- completed some winter patching
- installed the Chlorine Containment Vessel at the Reservoir
- finished painting the handicap space at the Library
- removed barricades from the trail to allow the groomer access
- doing prep work for the Christmas event

## Village Website Update

Clerk reported that the domain names had been purchased – *lawrencetownnovascotia.ca* and *lawrencetownnovascotia.com*. She has had some discussion regarding the layout of the site and will be meeting with the developers (Mr. Webpage) hopefully in December.

## Debit/Credit Card Access in Village Office

Clerk stated she had some feedback from other municipal units with regards to offering this service. The general consensus was that most units have removed the service because of the costs involved. After a discussion, the Commission asked the Clerk to approach the Pharmasave to see if it would be possible to offer this service through them.

## Village Promotional Clothing

Chairman Emmett stated that the pricing had been received from MFI Advertising and the Commission should look at ordering some clothing for the Public Works employees as well as items for the Commissioners. After a discussion, **Comm. Gilks made a motion to order a minimum of 12 units for the Village of Lawrencetown as quoted Nov.12./2008 from MFI Advertising. Seconded by Comm. Spears. Motion Carried.**

## Advertising – DSWNS Guide

Clerk presented the options and pricing for advertising in the 2009 Destination Southwest Nova Scotia Visitors Guide. After a discussion, **Comm. Gilks made a motion to take a ¼ page feature ad in the 2009 DSWNS Visitors Guide at a cost of \$395.00. Seconded by Comm. Powell. Motion Carried.**

## **ADDITIONS:**

1. Chairman Emmett stated that there was some confusion, at the Fire Dept., with the motion for snow clearing at the Firehall. They would like a copy of the minutes. He also stated that the Fire Dept. would like to hire the Village to clear the snow from their parking lot. After a discussion, a letter will be sent to the Fire Dept. asking them to call the Village Office when they require snow clearing and the Public Works Dept. will clear the snow as soon as they have finished the Village's snow clearing. Clerk will issue the appropriate invoices, as per Village policy, once the snow clearing has been completed.

## **COMMITTEE REPORTS:**

### Recreation

L. Roscoe reported the following:

- the ice is in at the arena
- the letters are ready to go to seek funding for next year
- a request has gone to Annapolis County requesting funding

### Activities/Events Planning Committee

“Christmas in the Village” Event – Comm. Spears and Clerk gave an update on the planning for the event. Clerk asked the Commission if they would like a gift basket prepared for the prize for the “Home Decorating Contest”. The Commission agreed and stated the gift basket should have a value of \$50.00.

Positive Aging Fund Application – Clerk stated that the application had been sent and she expects to hear around the middle of January if we are successful in qualifying for the funding.

“Lawrencetown Wall of Fame” – Comm. Spears stated that he was working on the draft of the policy and guidelines. He anticipates the nomination forms being available in February, with the first award possibly taking place in May at the Village’s Annual General Meeting.

Comm. Spears also stated:

- the application process has begun with the Guinness Book of World Records with regards to the Village being the most surveyed community in the world
- the pool committee had their season wrap-up meeting and all agreed that 2008 was a great success
- he would like the Commission to consider pursuing the possibility of acquiring the old Anglican Church
- at budget time, consider purchasing more Christmas decorations for the Village
- the possibility of adopting 413 Squadron from 14 Wing Greenwood as honorary members of the community

### Annapolis County Councilor Report

Councilor Martha Roberts stated that she has had a number of complaints from a senior resident regarding parking at 516 Main St. The Village Staff and Councilor Roberts have been addressing the problem in different ways but there has been no change in how the tenants are parking their vehicles. After a discussion, Comm. Powell will speak with the RCMP again and also contact the Seniors Safety Coordinator for Annapolis County.

## **FINANCIAL REPORT:**

**Comm. Powell made a motion to accept the Financial Report for November 2008 as presented. Seconded by Comm. Spears. Motion Carried.**

**NEW BUSINESS:**

Conserve Nova Scotia Green Mobility Fund

Clerk asked if the Commission had any projects that they could apply for funding from the Conserve NS Green Mobility Fund. The Commission agreed that right at this time there are no projects, but this fund could possibly be used in the future for trail development. Comm. Powell suggested setting up a meeting with the Annapolis County Trails Society (ACTS).

**ADDITIONS:**

1. Comm. Spears stated that he had spoken to residents of Prince St. and Deboer St. regarding the intersection of Prince St. and Hwy.# 1 and they still have concerns with safety at this intersection. After a discussion, Clerk will follow-up with the Dept of Transportation.
2. Comm. Powell stated that he would like to note the passing of Mr. John Longley; he will be greatly missed in the Lawrencetown & Exhibition Community. Also, he noted the unfortunate car accident on Friday evening that claimed the life of Bert Hebb. He was also very involved with the Exhibition.

**MISCELLANEOUS CORRESPONDENCE:**

Clerk read a letter from resident Berend Pietersma. After a discussion, the Commission asked the Clerk to send a letter to Mr. Pietersma stating their decision.

As there was no further business to discuss, Comm. Powell moved to adjourn the meeting. The meeting was adjourned at 9:25PM.

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COMMISSION CHAIRMAN

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CLERK/TREASURER