

**LAWRENCETOWN VILLAGE COMMISSION
REGULAR MEETING MINUTES
April 5, 2012**

COMMISSION

Jaki Fraser – Chair
Dave Spears – Vice Chair
Dianne Moore
Brian Reid
Lynette Gilks

STAFF

Kelly Rice – Clerk/Treasurer

CHAIRPERSON FRASER called the meeting to order at 7:01PM.

MINUTES:

Comm. Gilks moved the minutes of March 1, 2012 be accepted as presented. Seconded by Comm. Spears. Motion Carried.

BUSINESS ARISING FROM MINUTES:

1. Comm. Gilks inquired about the status of the Canada Post Group Boxes. Chair Fraser stated she will give an update under Old Business.
2. Comm. Moore asked if the letter had been sent to the Health Minister. Clerk/Treasurer replied yes.

OLD BUSINESS:

Canada Post - Update

Chair Fraser stated that the Commission has decided to proceed with group boxes being installed at the Library and Canada Post will be filing a request for a permit with Dept. of Transportation within the next few days. After a discussion, **Comm. Reid made a motion to adopt the agreement with Canada Post. Seconded by Comm. Spears. Motion Carried.**

Chair Fraser stated she had spoken with Canada Post Retail Section regarding the closure of the retail postal outlet and was told at this point they have three options:

1. Putting it in a retail business in the Village
2. Putting it in a home based business in the Village; or
3. Putting up all Community Mail Boxes

At this point they are not having a lot of interest because the retail outlet does not generate much revenue however, they are still in the process of contacting businesses. After a discussion, it was suggested that community members and the Commission try to engage MP Greg Kerr and his contact information will be put up on the website.

FINACIAL REPORT:

Comm. Moore made a motion to accept the financial report as presented. Seconded by Comm. Gilks. Motion Carried.

COMMITTEE REPORTS:

Public Works

Comm. Reid presented the Public Works Committee report (attached) and made the following motions:

- a) **Recommend the purchase of window coverings for the office, meeting room and PW office in the amount of \$1,126.55 (HST included). Seconded by Comm. Gilks. Motion Carried.**
- b) **Recommend the purchase of additional hydraulics for the sidewalk tractor in the amount of \$1,286.28 (including HST). Seconded by Comm. Gilks. Motion Carried.**
- c) **Recommend the purchase of an offsite computer backup system for the SCADA and office data in the amount of \$2,731.49 (including HST). Seconded by Comm. Moore. Motion Carried.**
- d) **Recommend the replacement of the bay door in the PW building in the amount of \$2,827.85 (including HST). Seconded by Comm. Spears. Motion Carried.**

Also, Chair Fraser stated that she, Comm. Reid and Comm. Moore attended Annapolis County's Capital Budget meeting that afternoon and they approved Gas Tax funding for the Village in the amount of \$78,000 over the next two years

Comm. Reid presented the Supt. of Public Works report for February 2012 (attached).

Recreation

Lynn Roscoe gave a report on the Youth Arena, Summer Recreation Program and the Lawrencetown Consolidated School (attached).

Activities/Special Events Planning Committee

Comm. Spears reported the Wall of Honour nomination forms will be available at the Village Office and the Library on April 16th and need to be returned to the Village Office by 4:00PM on May 17th. The same nominating criteria will be used again this year.

Annapolis County Councilor Report

No Report

NEW BUSINESS:

KATIMAVIK

Comm. Reid stated this program has been cancelled and he read a news release stating the Federal Government has cancelled all funding for this program. After a discussion, it was agreed this was a very disappointing decision and the Commission will send a letter stating their disappointment.

Annapolis Valley Apple Blossom Festival Program Advertising

Clerk/Treasurer read a request for advertising in this year's program. After a brief discussion the Commission decided not to take out an ad this year.

Access to Land Via Reservoir Road

Clerk/Treasurer read a letter from a resident requesting access to their property via the Village's Reservoir Road. They would need access up to the gate and Comm. Reid showed the Commission a picture of the area. After a discussion, the Commission will consider the request and get back to the resident by the end of the month if possible.

100th Birthday for Village Resident

Chair Fraser stated that Mrs. Elsie Rodgers will be celebrating her 100th birthday on July 6th and thought the Commission would like to present her with a certificate. All agreed.

ADDITIONS:

ADEDA

Comm. Reid stated he had spoken with ADEDA regarding the possibility of becoming members and working with them on an economic development strategy for the Village. After a discussion, **Comm. Reid made a motion to formally apply for membership in ADEDA and engage them in some activity around economic development in the Village. Seconded by Comm. Gilks. Motion Carried.**

Speeding in the Village

Comm. Spears stated that speeding in the Village is becoming a problem based on information gathered when Citizens on Patrol set up radar on Carleton Rd. He shared the results with the Commission and all agreed the speeds were disturbing. Comm. Spears will be passing this information on to the RCMP in hopes some action will be taken.

CORRESPONDENCE:

1. Annapolis Valley Regional School Board Newsletter - now available at the Village Office.

COMMENTS/QUESTIONS FROM THE PUBLIC:

1. There was a concern that the recent wastewater spills in Middleton could impact the Village's water supply. The Commission stated there was no potential risk.
2. A reminder to use the website calendar and "Rumours" to advertise all activities and community events.
3. There was a request to have the Lawrencetown sign put back up on the west end of Hwy.# 201. This request will be forwarded to the Public Works Dept.

As there was no further business to discuss, Comm. Reid moved to adjourn the meeting. The meeting was adjourned at 8:55PM.

COMMISSION CHAIR

CLERK/TREASURER