

**LAWRENCETOWN VILLAGE COMMISSION
REGULAR MEETING MINUTES
July 8, 2010**

COMMISSION

Brian Reid – Chairman
Dave Spears – Vice Chair
Lynette Gilks
Dianne Moore
Jaki Fraser

STAFF

Kelly Rice – Clerk/Treasurer

GUEST

Larry Powell

CHAIRMAN REID called the meeting to order at 7:00PM.

MINUTES:

**Comm. Gilks moved the minutes of May 6, 2010 be approved as presented.
Seconded by Comm. Fraser. Motion Carried.**

**Comm. Fraser moved the minutes of May 27, 2010 be approved as presented.
Seconded by Comm. Gilks. Motion Carried.**

**Comm. Gilks moved the minutes of June 3, 2010 be approved as presented.
Seconded by Comm. Fraser. Motion Carried.**

**Comm. Fraser moved the minutes of June 10, 2010 be approved as presented.
Seconded by Comm. Gilks. Motion Carried.**

PRESENTATION:

Chairman Reid presented past Chairman, Larry Powell, with a gift in recognition of his service and contribution to the community while he served as a Commissioner for the Village. Larry Powell thanked the Commission and hoped that everything would run smoothly for the new Commission. He stated that if they should need anything or any help he would always be willing to lend a hand.

OLD BUSINESS:

Public Works Update

Clerk/Treasurer read the report on behalf of the Supt. of Public Works:

- read, repaired, and checked water meters

- called contractors to look at Barteaux Brook; one declined, waiting on two other quotes.
- installed 2 curb stops
- replaced blow-off valve at Fitch Rd.
- oil tank was replaced and the furnace cleaned at PW building
- had an alarm inspection at the Library
- all fire extinguishers in Village buildings were upgraded
- SCADA system and flow meters now on line at STP
- priced out paving projects for the season
- installed locks on all gates on the new compounds
- bush-hogged and graded reservoir road
- upgrades to UV system at STP

Clerk/Treasurer reported that the price for the new diesel tank has increased since the original quote was received last year and the costs will be approximately \$2,000 over the original budgeted amount. After a discussion, **Comm. Gilks made a motion to increase the budget for the installation of a new diesel tank by \$2,000. Seconded by Comm. Fraser. Motion Carried.**

Sewer Bylaw Amendments – Update

Clerk/Treasurer confirmed the increases, effective date as Oct. 1, 2010 and the changes to bylaw definitions.

Barteaux Brook Update

As reported in Public Works report, still awaiting information from contractors regarding how to permanently stabilize the sewer pipe in the brook.

Meeting RCMP/Cobequid Housing – Update

Chairman Reid stated that he felt the first meeting was very positive and a second meeting is scheduled for July 15, 2010, at 1:00PM at the Village Office.

FINANCIAL REPORT:

Comm. Moore made a motion to accept the financial report as presented. Seconded by Comm. Gilks. Motion Carried.

COMMITTEE REPORTS:

Recreation

Lynn Roscoe gave an overall review of the youth recreation programs for the summer and an update on the increase in numbers of the youth participating in the programs. The enrollment has increased to a point where they must either hire another staff person or

limit the number of youth who can participate. Their preference is to hire another staff member and therefore is requesting financial assistance from the Village Commission, County Council and, perhaps, some of the businesses, to help cover the wages. The Commission stated they would look at the request at the end of the meeting.

Activities/Events Planning Committee

Comm. Spears reported on the following:

- Canada Day Celebrations were a huge success!!!! Comm. Moore and the Commission thanked Comm. Spears for all his hard work
- Had a meeting of the newly formed Heritage Society and the group created a brochure of Lawrencetown to be handed out this summer (see attached). They would like the brochure put on the Village's new website. The group is looking for a possible site for a museum and the second floor of the Library was suggested. After a discussion, the Commission decided this was a topic for another meeting and to look at possible partners for a project like this.

Annapolis County Councilor Report

Martha Roberts reported the following:

- some of the unsightly premises around the Village have been tidied up
- recreation sustainability review will be on the agenda for Council on Tuesday

CORRESPONDENCE:

Village of Bible Hill

Clerk/Treasurer read a letter from the Village of Bible Hill to the Association of Nova Scotia Villages (ANSV) with their concerns regarding the Utility and Review Board (UARB) decision for the Village of Pugwash

NEW BUSINESS:

August Commission Meeting

Due to staff vacations, Comm. Spears made a motion to cancel August's regular Commission meeting. Seconded by Comm. Moore. Motion Carried.

Comm. Spears made a motion to have the Village Office open Monday-Thursday from 9:00AM to 1:00PM from August 3rd to August 12th while the Clerk/ Treasurer is on vacation. The office will be staffed by an on call staff member. Seconded by Comm. Gilks. Motion Carried.

“Easy Sorter” Recycling Containers

Clerk/Treasurer presented a proposal for recycling containers for the Village. After a discussion, **Comm. Gilks made a motion to order 2 containers for this year and 2 for next year and to apply for grants available from Resource Recovery Fund Board (RRFB). Seconded by Comm. Moore. Motion Carried.**

ADDITIONS:

County Sewer 201 Maintenance Fee

This item is to be put on September’s meeting agenda for review.

NSLC Plebiscite

Clerk/Treasurer gave the Commission the details for the plebiscite.

Conference Table

The Commission asked the Clerk/Treasurer to see if she could get a larger table for the meeting room.

Lawrencetown Recreation Committee Request

After a discussion, **Comm. Spears made a motion to give the Recreation Committee \$415.00 toward the cost of an extra staff member. Seconded by Comm. Gilks. Motion Carried.**

COMMENTS/CONCERNS FROM THE PUBLIC:

1. A resident stated that the RCMP has access to gas pumps 24/7 and suggested the Fire Dept could make the same arrangements. It would be cheaper for the Village not to replace the diesel tank.
2. Comm. Moore stated that there was a work shop on New Horizons Grants being held on July 19th from 2 – 4PM for anyone wishing to attend.
3. Chairman Reid has been working with the Pool Committee to set up a schedule for backwashing the pool that should conserve water usage and save on the cost of pool chemicals.
4. Chairman Reid stated that the office, meeting room and PW office need air conditioning. After a discussion, Clerk/Treasurer will get some quotes and send them out to the Commission.

As there was no further business to discuss, Comm. Spears moved to adjourn the meeting. The meeting adjourned at 9:05PM.

COMMISSION CHAIRMAN

CLERK/TREASURER