

**LAWRENCETOWN VILLAGE COMMISSION
REGULAR MEETING MINUTES
October 6, 2011**

COMMISSION

Jaki Fraser – Chairperson
Dave Spears – Vice Chair
Dianne Moore
Lynette Gilks
Brian Reid

STAFF

Kelly Rice – Clerk/Treasurer

CHAIRPERSON FRASER called the meeting to order at 7:00PM.

MINUTES:

Comm. Reid moved to accept the minutes of September 1, 2011 as presented. Seconded by Comm. Gilks. Motion Carried.

BUSINESS ARISING FROM MINUTES:

1. Diana Ackroyd reported that we now have 52 certified properties for our Backyard Certification program.

OLD BUSINESS:

Bus Shelters

Clerk/Treasurer gave an update on this project with some approx. costs and options for installation. She stated she still did not have consent from the Dept. of Transportation but that they had done a site visit. After a discussion, the Commission decided that a shelter on Hwy.#1 at Fitch Road would be the priority location. Clerk/Treasurer will keep the Commission informed as the information is received.

Fire Department Water Usage Agreement

Chairperson Fraser stated the letter had been sent to the Fire Dept. inviting them to a meeting. Comm. Reid explained why the water usage agreement required amending.

Public Works Labourer Position

Chairperson Fraser stated the competition for this position closes on October 7th however, the Commission have decided to defer the interview process until after the new Superintendent of Public Works is hired.

Water/Wastewater Forum

Comm. Moore and Comm. Reid attended the forum in Truro on September 15th and gave an overview of the day.

Association of Nova Scotia Villages (ANSV) Conference

Chairperson Fraser, Comm. Moore and Clerk/Treasurer attended this conference in Baddeck on September 16th and 17th. Chairperson Fraser and Comm. Moore gave an overview of the conference and then presented Comm. Gilks with her 10 year Long Service Award from the ANSV.

ADDITIONS:

Annapolis County Wind Turbines Bylaw

Comm. Reid attended a meeting in Lawrencetown regarding this bylaw and gave an overview of the meeting.

FINANCIAL REPORT:

Comm. Moore made a motion to accept the Financial Report as presented. Seconded by Comm. Reid. Motion Carried.

COMMITTEE REPORTS:

Public Works

Comm. Reid gave an update on what has been happening at the Public Works Committee meetings (see attached) and then read the monthly report on behalf of the Supt. of Public Works (see attached).

Recreation

No report available.

Activities/Special Events Planning Committee

Comm. Spears stated the next event was the Christmas event and it was included on the agenda for discussion under new business.

Annapolis County Councilor Report

Martha Roberts reported the following:

- a meeting regarding the wind turbine bylaw will be held on October 18th and a vote will be taken at that time
- on November 1st the County Recreation Dept. is hosting a workshop for non-profit organizations to help them recruit new members

NEW BUSINESS:

Repairs to Reservoir Road

Chairperson Fraser stated the Commission would be conducting a site visit on Friday, October 7th at 10:00AM.

New Fuel Meter for Diesel Tank & Water Pressure Data Logger

Comm. Reid stated the cost of a new fuel meter is approximately \$200.00. **Comm. Gilks made a motion to purchase the new fuel meter. Seconded by Comm. Moore. Motion Carried.**

Comm. Reid made a motion to purchase a water pressure data logger at a cost of approximately \$575.00. Seconded by Comm. Spears. Motion Carried.

New Water Meter for COGS

Chairperson Fraser stated the cost for a new high flow water meter for COGS is \$2,392.00 plus HST. **Comm. Spears made a motion to purchase the high flow meter for the price quoted. Seconded by Comm. Gilks. Motion Carried.**

Christmas Event

Chairperson Fraser stated the arena was not available for use on Friday, December 2nd however, Saturday, December 3rd was available for use at anytime. After a discussion, **Comm. Reid made a motion to hold this year's event on December 3rd with the time to be determined at a later date. Seconded by Comm. Gilks. Motion Carried.**

ADDITIONS:

1. Community Policing Officer Position – Clerk/Treasurer read a letter regarding the possible elimination of this position. After a discussion, the Commission will send a letter of support to retain this position to Annapolis County Council.
2. I3 Competition – Comm. Reid reported on this competition for new entrepreneurs and stated if anyone wanted more information they could contact the Village Office.
3. Kings Transit – Comm. Reid gave an update on the reported issues between Kings Transit and Annapolis County Council.
4. Trails Society – Comm. Reid stated he had a request from the Trails Society to borrow the Village's sickle bar mower to do some work along the trail. After a brief discussion, the Trails Society can borrow this piece of equipment and Clerk/Treasurer will draft a usage agreement for them to sign.
5. Village Website – Comm. Reid stated there should be a meeting with some other groups in the Village to determine what we need for the website. After a discussion,

Clerk/Treasurer will contact some of the groups for input and the Commission will meet to discuss as soon as possible.

CORRESPONDENCE:

1. 2011 Census Survey – Clerk/Treasurer read a letter thanking the Commission for their help in promoting the survey.

COMMENTS/QUESTIONS FROM THE PUBLIC:

1. Comment that the new sidewalk paving job was nice.
2. Comm. Spears stated the Meadows Subdivision road has been upgraded and is in the best shape it has ever been in. He thanked the Village for their support.

As there was no further business to discuss, Comm. Spears moved to adjourn the meeting. The meeting adjourned at 9:15PM.

COMMISSION CHAIRPERSON

CLERK/TREASURER