

LAWRENCETOWN VILLAGE COMMISSION
REGULAR MEETING MINUTES
April 7, 2011

COMMISSION

Brian Reid – Chairman
Dave Spears – Vice Chair
Lynette Gilks
Dianne Moore
Jaki Fraser

STAFF

Kelly Rice – Clerk/Treasurer
David Allen – Supt. of Public Works

CHAIRMAN REID called the meeting to order at 7:00PM.

MINUTES:

Comm. Spears moved the minutes of March 3, 2011 be accepted as presented. Seconded by Comm. Gilks. Motion Carried.

OLD BUSINESS:

Sewer Bylaw

Clerk/Treasurer stated that the Minister for Service Nova Scotia and Municipal Relations has approved the amended Sewer Bylaw and the signed copies are available at the Village Office.

FINANCIAL REPORT:

Comm. Moore made a motion to accept the Financial Report for February 2011 as presented. Seconded by Comm. Fraser. Motion Carried.

There was no Financial Report available for March 2011 due to the year end audit. Audited Financial Statements for the fiscal year ending March 31, 2011 will be presented at the Annual General Meeting June 2, 2011.

COMMITTEE REPORTS:

Public Works

Supt. of Public Works reported the following:

- quarterly water tests have been sent to Dept. of Environment
- annual water report has been completed and sent to Dept. of Environment
- sidewalks and parking lanes have been swept
- meters have been read
- water meter repairs continue

- spring clean-up has started
- Supt. attended Water Distribution training course

Recreation

See attached report from Lynn Roscoe.

Activities/Events Planning Committee

Comm. Spears reported the following:

- “Wall of Honour” process is finished and this year’s inductees have been chosen
- there are 5 inductees for this years “Wall of Honour”

Annapolis County Councilor Report

Martha Roberts reported the following:

- the County is presently working on the budget and the grant process

CORRESPONDENCE:

Annapolis Valley Regional Library – quarterly newsletter available at the Village Office.

Family Matters International Fair – being held Apr. 29, 2011 at 10 Middle Rd., Lawrencetown from 5:00 – 8:00PM

Association of Nova Scotia Villages (ANSV) – request asking all Villages in NS to add the byline “A Member of the Association of Nova Scotia Villages” to all their correspondence, letterhead, envelopes, etc.

Comm. Spears moved to accept and to act on this request. Seconded by Comm. Gilks. Motion Carried.

- letter acknowledging the participation of the Village’s Clerk/Treasurer in assisting the ANSV with admin support and requesting her continued involvement.

Comm. Fraser moved the continued participation of the Village’s Clerk/Treasurer in the ANSV. Seconded by Comm. Spears. Motion Carried.

RCMP Memorial Vocational School Project – Comm. decided to defer this item to a later date

QUESTIONS/CONCERNS FROM THE PUBLIC:

1. Chairman Reid stated that a meeting had taken place with New Holland Valley Industries regarding the purchase of the new tractor. After the meeting Chairman Reid is confident that the relationship between Valley Industries and the Village will move forward positively in the future.

2. Chairman Reid stated that a meeting was held with the previous Supt. regarding questions/concerns with the snow removal process and the new Supt. and the Commission are confident they have addressed all the concerns this year and will have a much smoother process for next year. The Commission thanked Mr. Leonard for giving his time to meet with them to discuss this process.
3. There were concerns regarding the deterioration of the sidewalk in front of the convenience store and on the bridge. Public Works will look at these areas and the Commission will be meeting with the Dept of Transportation in the near future to discuss the state of the roads in Lawrencetown. It was decided to send a letter to Annapolis County Council for support of some repairs to the Village streets.
4. There were some concerns regarding the maintenance of the Village's website. The Commission is working on this issue.
5. There was a question regarding the format of the Audited Financial Statements. The Commission will look at the format during the audit process this year.
6. There were comments regarding the water rate study and Mr. McLain was not happy with some of the answers he received from the Village Office. He asked if his questions and answers could be made public and Chairman Reid stated that if anyone wanted a copy they could get them from the Clerk/Treasurer at the Office.
7. It was reported that the Village sign at the west end of Hwy. 201 was down and that the Village sign on Middle Rd. was not in the right place. The Village's Public Works dept. will look into these concerns.

As there was no further business to discuss, Comm. Fraser moved to adjourn the meeting. The meeting was adjourned at 8:15PM.

COMMISSION CHAIRMAN

CLERK/TREASURER