

**LAWRENCETOWN VILLAGE COMMISSION**  
**REGULAR MEETING MINUTES**  
**February 2, 2009**

**COMMISSION**

Troy Emmett – Chair  
Lynette Gilks  
Dianne Moore  
David Spears

**STAFF**

Kelly Rice – Clerk/Treasurer  
David Leonard – Superintendent of Public Works

CHAIRMAN EMMETT called the meeting to order at 7:07 PM.

**MINUTES:**

Clerk/Treasurer read the minutes of the January 5, 2009 Commission meeting. **Comm. Gilks moved the minutes be approved as read. Seconded by Comm. Moore. Motion Carried.**

**OLD BUSINESS:**

Well Project Update

Superintendent of Public Works gave an update on the status of the project:

- pipeline and building are complete
- the pipeline has been pressure tested
- bacteria test has been taken and sent to the lab with the results coming back OK
- SCADA System has been shipped
- well drillers are installing the pitless adaptor and pump in the new well today and will tie it into the pipeline

Also, it was discovered late this afternoon that the new manhole developed beside the well has flooded and the new flow meter is submerged in water. The engineer for the project was notified of this problem.

Public Works Update

Superintendent of Public Works gave an update on the operations of the Public Works Dept.:

- property at 471-474 Main St. is causing ice build-up on Prince St. The cause is the downspouts are pointing into the street and also the new parking area was constructed too close to the road
- kept hydrants shoveled out

- work continues on the tool room
- public works clothing has been ordered
- broken window in the dome building
- Nova Scotia Power is replacing the last 8 poles at the Reservoir tomorrow

After a discussion, Chairman Emmett will contact the property owner at 471-474 Main Street to discuss the water problem.

## **COMMITTEE REPORTS:**

### Recreation

Lynn Roscoe, on behalf of the Lawrencetown & District Recreation Committee reported the following:

- have sent a letter to the Village requesting funding support for consideration during their budget discussions
- they have applied for summer students through the Provincial and Federal programs

### Activities/Events Planning Committee

No Report.

### Annapolis County Councilor Report

Martha Roberts reported that Annapolis County Council has asked for more police visibility in the Village and would like to know when the Village will be starting their budget process. The Commission stated that the budget process usually begins at the end of February.

## **FINANCIAL REPORT:**

**Comm. Moore made a motion to accept the Financial Report for January 2009 as presented. Seconded by Comm. Gilks. Motion Carried.**

## **NEW BUSINESS:**

### New Federal Infrastructure Programs Announced

Clerk/Treasurer asked the Commission if they had any new infrastructure projects planned, as the Federal Government budget has allocated new money for these projects. After a discussion, the Commission identified two areas where the old water and sewer lines need to be upgraded. Clerk/Treasurer will make the necessary inquiries to cost the project and will report back to the Commission.

### “Take the Roof Off Winter” Program

Comm. Gilks stated that she had received information on “Take the Roof Off Winter” program from the Annapolis County recreation department and was wondering if the Commission were interested in participating. After a discussion, Clerk/Treasurer was asked to forward the information to Comm. Spears for the Activities/Events Planning Committee to review.

### Provincial Fire Protection Grant

Clerk/Treasurer stated that she had made some inquiries at the Provincial level regarding the Village’s Fire Protection Grant. She felt that the amount of the grant was significantly small. It was determined that this grant had not been reviewed for many years and it was suggested by the Province that the Village request a review of the funds. After a discussion, the Commission asked the Clerk/Treasurer to contact other Municipal units receiving the grant for some feedback and possibly make a joint request to the Province for a review.

### Sewer Bylaw Review

Clerk/Treasurer stated that the Village’s Sewer Bylaw has not been reviewed since 1974 and suggested it was time to have the bylaw reviewed and possibly amended to reflect the changes in the Dept. of Environment’s legislation. After a discussion, the Commission asked Clerk/Treasurer to begin the process and present the draft to them when it is prepared.

### **PRESENTATION:** Annapolis County Trails Society (ACTS) – James Frank

Mr. James Frank, President of the ACTS gave the Commission an update on the status of the development of the trail in Annapolis County. The following points were made:

- the trails society is very close to obtaining the “Letter of Authority” for the trail from Mt. Hanley Rd. to the west end of the Village of Lawrencetown
- the construction assessment costs to develop that portion of the trail are approximately \$153,550.00
- there will be a lot of ditching required along this stretch of the trail
- there is a possibility that the trail could change direction somewhat, adjacent to the Fire Department
- there is still an opportunity for public input on this process and the public are encouraged to attend the ACTS meetings
- the ACTS is promoting a “good neighbour” policy with all the adjacent landowners
- the ACTS will eventually approach the Village for some assistance with the development of the trail through the Village
- the Village will be invited to install “WELCOME” signs on the trail at the entrances to the Village

- the ACTS would like to see the Dept. of Transportation upgrade and level Highway # 1 at the east end of the Village so the issue of water run-off onto the trail could be eliminated

Chairman Emmett thanked Mr. Frank for his presentation.

**COMMENTS/CONCERNS FROM THE PUBLIC:**

1. Lynn Roscoe asked the Commission to consider looking into funding to support a part-time or full-time Recreation Coordinator.
2. Martha Roberts asked if it was possible to change the evening of the Village's meeting. She would like to be able to attend, but has another Council meeting on the same evening. Chairman Emmett stated that he also has some conflicting commitments. After a discussion, the Village Commission meeting time will be changed to the first Thursday of the month, at 7:00PM, effective March 2009.

As there was no further business to discuss, Comm. Gilks moved to adjourn the meeting. The meeting adjourned at 8:30 PM.

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COMMISSION CHAIRMAN

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CLERK/TREASURER