

**LAWRENCETOWN VILLAGE COMMISSION
REGULAR MEETING MINUTES
October 7, 2010**

COMMISSION

Brian Reid – Chairman
Dave Spears – Vice Chair
Lynette Gilks
Dianne Moore
Jaki Fraser

STAFF

Kelly Rice – Clerk/Treasurer

CHAIRMAN REID called the meeting to order at 7:00PM.

MINUTES:

Comm. Moore moved the minutes of August 30, 2010 be accepted as presented. Seconded by Comm. Gilks. Motion Carried.

Comm. Moore moved the minutes of September 2, 2010 be accepted as amended. Seconded by Comm. Fraser. Motion Carried.

BUSINESS ARISING FROM MINUTES:

1. Comm. Moore asked if the funding for the Easy Sorter Recycling containers had been approved. Clerk/Treasurer stated yes and the containers have been received.
2. Chairman Reid gave an update regarding the road concerns expressed by the residents of the DeBoer Suddivision:
 - he met with the County Planning Dept. regarding the residents concerns
 - the subdivision was developed in 1994 and the new legislation regarding roads did not come into effect until 1999
 - the County has two requirements before they will even consider taking over a private road; it must have clear title and it must be paved
 - the road is owned by Footprint Developments and they would have to bring the road up to industry standards before any further development can take place in the subdivision
 - have contacted Footprint Developments but have not received a response to date

After a brief discussion, Chairman Reid will continue to try to contact the property owners.

3. Resident Dianna Ackroyd stated that their property in the DeBoer Subdivision has been certified as a “Wildlife Friendly Habitat” with the Canadian Wildlife Federation and thought this could be a project for Lawrencetown. At the present time, there are no certified communities in Canada and she feels we could be the first. After a discussion,

The Commission was very interested in the project and asked Ms. Ackroyd to contact Clerk/Treasurer with all the information.

4. Clerk/Treasurer stated that the application for the energy audit has been accepted and we are just waiting for NS Power to schedule the appointment.
5. The Village received a rebate from NS Power on the new heating and air conditioning units installed this summer.

OLD BUSINESS:

Public Works Update

Clerk/Treasurer read the Public Works report:

- sewer line in brook has been repaired and the lines in the lift station at the brook have been re-grouted
- street lights have been marked and reported to NS Power for repair
- water meters read
- reports of vandalism by college students over the past weekend; lift station in village was tampered with but no damage was done
- fire hydrants painted
- watermain valves have been cleaned where needed
- Village truck inspected
- summer student employment has finished

Comm. Gilks asked if the college had been contacted regarding the student vandalism. Chairman Reid stated that he has spoken to the Principal and these issues will be addressed by the Principal with the student body immediately.

Chairman Reid stated that there had been some minor problems with the stabilization of the chlorine residuals but this has been corrected and he noted that there was not a time when the Village water supply was not in compliance with provincial regulations.

Sewer By-law Amendments – Update

Comm. Gilks moved to accept the new Sewer By-law as amended. Seconded by Comm. Moore. Motion Carried.

ANSV Sessions & SNSMR Commissioner Orientation – Update

Chairman Reid, Comm. Gilks and Comm. Moore attended the 2 day sessions in Truro and gave an overview of the two days. It was stated that after hearing from some of the other Villages, Lawrencetown is very fortunate to have the relationship with Annapolis County that they have. This is not the experience with some of the other Villages and Municipalities.

FINANCIAL REPORT:

Comm. Gilks made a motion to accept the Financial Report as presented. Seconded by Comm. Fraser. Motion Carried.

COMMITTEE REPORTS:

Recreation

No Report Available.

Activities/Events Planning Committee

No Report Available.

Annapolis County Councilor Report

Martha Roberts reported the following:

- County is still working with the YMCA to take over the fitness facility in Cornwallis Park
- County has given ADEDA 1 year notice that they will be withdrawing their funding
- discussions regarding the EMO Comfort Centers in the County and plotting where they are

CORRESPONDENCE:

1. Nova Scotia Municipal Finance Corporation has submitted their Annual Report.
2. Newsletter from Property Valuation Services Corporation.
3. Clean Nova Scotia letter advising the launch of their new website.
4. Letter from the Royal Canadian Legion requesting the Commissions participation at the annual Remembrance Day Ceremony. Comm. Spears will lay the wreath on behalf of the Village of Lawrencetown.

NEW BUSINESS:

Formation of Hiring Committee

It was decided that the Commission and the Clerk/Treasurer will make-up the Hiring Committee and they will meet to review the Resumes for the position of Supt. of Public Works as well as draft the interview questions to be used during the hiring process.

Formation of a Public Works Committee & Terms of Reference

Chairman Reid presented some suggestions for the development of the terms of reference for the Public Works Committee. After a discussion it was agreed that the Committee would be made up of Clerk/Treasurer, Supt. of Public Works, 2 Commissioners and a member at large as may be required. The Committee will be chaired by a Commissioner.

Comm. Spears moved to accept the presented framework to be used as a starting point to develop the Terms of Reference for the Public Works Committee. Seconded by Comm. Fraser. Motion Carried.

LED Holiday Lights Exchange Program

Clerk/Treasurer asked the Commission if they wished to participate in NS Power LED Holiday Light Exchange Program again this year at the Village's annual Christmas event. Commission agreed.

ADDITIONS:

1. Comm. Gilks had a request for post cards of Lawrencetown. After a discussion, Clerk/Treasurer will look into this project.
2. Clerk/Treasurer stated that the water rate study will take place in November for a cost of \$5,000.00

As there was no further business to discuss, Comm. Spears moved to adjourn the meeting. The meeting adjourned at 9:20PM.

COMMISSION CHAIRMAN

CLERK/TREASURER