

**LAWRENCETOWN VILLAGE COMMISSION
REGULAR MEETING MINUTES
October 3, 2013**

COMMISSION

Jaki Fraser - Chair
Brian Reid – Vice Chair
Brian Sturney
Lynette Gilks

STAFF

Kelly Rice – Clerk/Treasurer

CHAIRPERSON FRASER called the meeting to order at 7:00PM.

MINUTES:

Comm. Reid moved the minutes for September 5, 2013 be accepted as read. Seconded by Comm. Sturney. Motion Carried.

BUSINESS ARISING FROM MINUTES:

None

OLD BUSINESS:

60th Anniversary Committee Update

Diana Ackroyd, Committee Secretary, reported the following:

- Circulated Public Invitation Flyer for Commission approval – approved (consensus)
- Carleton Road Industries Association will distribute the flyers for \$50
- Event advertising will be on the back page of “The Reader” for 2 weeks before the event at a cost of \$23 per week
- To date there are 38 Exhibitors registered
- The Fire Hall has been measured and a floor plan is being developed
- The Facebook page is up and running and there will be a photo contest added
- Phil Milo has agreed to be the MC for the afternoon

FINANCIAL REPORT:

Comm. Gilks made a motion to accept the Financial Statements for August 2013 as presented. Seconded by Comm. Sturney. Motion Carried

COMMITTEE REPORTS:

Public Works

Comm. Reid gave the report for the PW Committee (see attached).

Comm. Reid made a motion to accept the transition plan recommended by the PW Committee and as approved by NSE. Seconded by Comm. Gilks. Motion Carried.

Comm. Reid made a motion to accept the Action Plan as recommended by the PW Committee in response to our System Assessment Report and as approved by NSE. Seconded by Comm. Sturney. Motion Carried.

Recreation

No report available.

Annapolis County Councilor Report

No report available.

Website Report

Diana Ackroyd reported the following:

- Rumours page is very busy with over 20 postings
- Employment Opportunity is on Rumours page with link to the job description
- D. Ackroyd computer crashed and she lost the photoshop program that she uses to work on the website. Request for Commission to purchase the new program at a cost of approximately \$99 US. **Comm. Reid made a motion to purchase the program. Seconded by Comm. Gilks. Motion Carried.**

NEW BUSINESS:

None

CORRESPONDENCE:

1. Lorriane M. Church – Clerk/Treasurer read a letter thanking the Commission for the Wall of Honour award bestowed on Major Church.

COMMENTS/QUESTIONS FROM THE PUBLIC:

1. There was a question regarding the installation of the bus shelter on Main St. at Fitch Rd., and the Village has received approval for the bus shelter however, they are waiting for NSTIR to complete the traffic count before proceeding.

As there was no further business to discuss, Comm. Reid moved to adjourn the meeting. The meeting adjourned at 7:35 PM.

COMMISSION CHAIRPERSON

CLERK/TREASURER