

LAWRENCETOWN VILLAGE COMMISSION
REGULAR MEETING MINUTES
October 17, 2016

COMMISSION

Jaki Fraser - Chair
Brian Reid – Vice Chair
Sean Ebert
Madelyn McLain
Brian Sturney

STAFF

Jeff Hurlburt-Supt. PW
Melissa Roscoe– Clerk/Treasurer

CHAIRPERSON FRASER called the meeting to order at 7:00PM.

MINUTES:

Comm. Reid moved the minutes for September 12, 2016 be accepted as amended. Seconded by Comm. McLain. Motion Carried.

BUSINESS ARISING FROM MINUTES:

- In the Sept 12/16 minutes under New Business, boundary blazing and clearing, change DNR to Jamie Ring.
- In the Sept 12/16 minutes under Annapolis County Councilor Report, change Premier to Prime Minister.
- The name for the Protected Water Area that was passed at the last meeting is not acceptable.
Comm. Reid made a motion to change the name from “Lawrencetown Protected Watershed Area” to “Lawrencetown Protected Water Area”. Seconded by Comm. Sturney. Motion Carried.

OLD BUSINESS:

- Library Door- Fixed by Peck Auto Glass for a cost of \$397.90 and is working well.
- Lawrencetown Water Supply Area Advisory Committee- Madelyn’s term ends November 30, 2016, Sean’s term will begin December 1, 2016 if accepted by council
- ANSV AGM- Clerk will email draft minutes to Commissioners. Presentations made at the ANSV from Dept. of Labor and Safety should be looked at by the Village Commission.

ADDITIONS:

None

FINANCIAL REPORT:

Comm. Reid made a motion to accept the Financial Statements as presented for September 2016. Seconded by Comm. McLain. Motion Carried.

COMMITTEE REPORTS:

PW Committee: Comm. Reid gave the report for the PW Committee (see attached)

- **Comm. Ebert made a motion to ratify the Commissioners awarding of the conduit installs to David George Electrical in the amount of 348.40 + HST. Seconded by Comm. Sturney. Motion Carried.**
- **Comm. McLain made a motion to cover the purchase of a new Water Utility Generator in the amount of \$344.99 + HST. Seconded by Comm. Fraser. Motion Carried.**

Economic Development Committee: No Report

Audit Committee: Comm. Reid gave the report for the Audit Committee (see attached)

Public Works: Supt. of PW gave his report (see attached)

Recreation: No report available.

Annapolis County Councilor Report:

Martha reported the following:

- Community Hall Grants were approved for Port Lorne, Melvern Square, West Dalhousie & Paradise.
- Paradise requested a community meeting regarding street lights.
- County approved a joint plowing contract for two years, for subdivisions in east end.
- Final touches given to Strategic Plan.
- Released \$54,000.00 to the Valley Hospice Foundation.
- Motion was made to release \$15,000.00 to The Village of Lawrencetown from Gas Tax Funds; it was passed at COTW, needs final approval at Council.
- Swearing in of new councilors will be November 1, 2016 at 7PM.

Website:

- Clerk reported the website is running well.
- New Facebook account has been created and is working well.

NEW BUSINESS:

1. Additions- None
2. Holiday Light Exchange- The program will no longer be running due to decline in the number of lights being collected each year.

3. MGA Review- We need to set aside more time and review in depth so that reasons can be given as to why we agree/disagree.
 - **Comm. Reid motioned to have a special meeting on November 3, 2016 at 6PM to go over proposed MGA amendments. Seconded by Comm. McLain. Motion Carried.**
4. Volunteer Insurance- New policy arrived today with an added premium of \$100.00. Clerk to check to see what information we need from volunteers if a claim is to be made.
 - **Comm. McLain motioned to have the Village acquire insurance to cover volunteers. Seconded by Comm. Sturney. Motion Carried.**
5. Conduit Lines into buildings- Motion made and carried under Public Works report.
6. Email money transfers- Clerk gave information on starting to accept e-transfers; Comm. Ebert is willing to test to make sure we are able to proceed.
 - **Comm. Reid made a motion to accept e-transfers. Seconded by Comm. Ebert. Motion Carried.**
7. Parking Concerns/RCMP- Residents have been parking on sidewalks and blocking them to pedestrians, this is a danger to pedestrians; the RCMP have been contacted multiple times and there seems to be confusion on who is responsible for dealing with these matters. We need to sit down and have a discussion with the RCMP. Martha will find out when the next Police Advisory Meeting is and advise the Village Commission.
8. Christmas in the Village- Saturday December 3, 2016 from 4-6

CORRESPONDENCE:

NONE

COMMENTS/QUESTIONS FROM THE PUBLIC:

- Speeding within the Village is becoming a big concern. Look into getting the flashing speed signs to put around the Village in hopes that this may encourage people to slow down.
- Why are we being charged for line maintenance- DNR is no longer responsible for the upkeep.
- Resident contacted the county regarding a possible conflict of being on the Advisory Committee and the SWPP Committee, was informed that as of right now there is no plan for the Advisory Committee to meet.
- Resident expressed that the Annapolis County CAO should attend the MGA Review Meeting.

- Will there be a guard rail installed on the River Hill sidewalk, residents are concerned about danger involving pedestrians during winter.- There is no plan to install a guard rail, engineers think it is unnecessary. Comm. Reid will bring the concerns to highways.

As there was no further business to discuss, Comm. McLain moved to adjourn the meeting. The meeting adjourned at 8:28PM.

COMMISSION CHAIR

CLERK/TREASURER