

**LAWRENCETOWN VILLAGE COMMISSION  
ANNUAL GENERAL MEETING MINUTES  
June 22, 2017**

**COMMISSION**

Jaki Fraser – Chair  
Brian Reid – Vice Chair  
Sean Ebert  
Brian Sturney

Madelyn McLain sends her regrets.

**STAFF**

Melissa Roscoe – Clerk/Treasurer  
Jeff Hurlburt – Superintendent of Public Works

CHAIR FRASER called the meeting to order at 7:00PM and thanked everyone for attending.

**MINUTES**

**Comm. Reid made a motion to accept the June 20, 2016 minutes as read. Seconded by Comm. Sturney. Motion Carried.**

**PRESENTATION OF AUDITED FINANCIAL STATEMENTS**

Municipal Auditor, Lawrence Lake of accounting firm Morse, Brewster, Lake presented the audited financial statements for the Village of Lawrencetown and Village of Lawrencetown Water Utility for fiscal year 2016/2017

**PRESENTATION OF 2017/2018 BUDGETS**

Clerk/Treasurer presented the approved budgets for the Lawrencetown Water Utility and the Lawrencetown General Operating Fund.

**VILLAGE COMMISSIONERS REPORT**

Chair Fraser presented the annual report on behalf of the Lawrencetown Village Commission. (see attached)

Comm. Reid presented the annual report on behalf of the Public Works Committee. (see attached)

## **ANNUAL REPORTS**

### **1. Lawrencetown Source Water Protection Plan Committee:**

Phil Milo presented the annual report. (see attached)

### **2. Soldier's Memorial Hospital Foundation**

Phil Milo presented the annual report. (see attached)

### **3. Annapolis County Councilors Report:**

Martha Roberts presented the annual report. (see attached)

### **4. Lawrencetown & District Recreation Committee:**

Lynn Roscoe presented the annual report. (see attached)

### **5. Lawrencetown Swimming Pool Committee:**

Wanda Batson presented the annual report. (see attached)

### **6. Lawrencetown & District Volunteer Fire Department:**

On behalf of Chief Stoddart Matthew Pembleton presented the Department's annual report. (see attached)

### **7. LASA(Lawrencetown and Area Seniors Association)**

Cindy Parsons presented the annual report. (see attached)

## **COMMISSION PRESENTATIONS**

On behalf of the Lawrencetown Village Commission, Chair Fraser made presentations to the following groups as a thank you for all the services and programs they provide to the residents of the Village of Lawrencetown.

Exhibition Youth Arena - \$ 1,000

Lawrencetown & District Recreation Committee - \$ 500

Annapolis Valley Exhibition - \$ 1,000

Lawrencetown & District Swimming Pool Society - \$ 1,000

Lawrencetown & District Volunteer Fire Dept. - \$ 3,000

George Grant was inducted onto the Wall of Honor for 2017. Chair Fraser spoke about George's contributions to the Village and invited everyone to stay after the meeting for cake & refreshments.

## **NOMINATION DAY & ELECTION PROCESS BY-LAW**

Comm. Reid read the by-law (attached). The Commission will be taking this to the minister for approval.

### **ELECTION OF COMMISSIONERS: ONE - THREE YEAR TERM**

Comm. Fraser stated there was one – three year terms available for a Village Commissioner and read the qualifications for Commissioner under the Municipal Government Act.

Comm. Fraser called for nominations from the floor for the 3 year term.

**Nancy Emmett nominated Laura McLarnon. Lynette Gilks seconded the nomination. Laura McLarnon accepted the nomination.**

Comm. Fraser called for nominations from the floor.

**Bea Sturney nominated Don Carver. Richard Roscoe seconded the nomination. Don Carver accepted the nomination.**

Comm. Fraser called for nominations from the floor three more times. Comm. Fraser announced that nominations had ceased and as we have more than one nomination an election will be held.

The two candidates spoke as to why they wanted to be on the commission.

The clerk setup the polling station and Martha Roberts and Wanda Batson were appointed as scrutineers. After all ballots had been cast, they were counted by the clerk and scrutineers.

Comm. Fraser announced the results of the election. 26 votes were cast. 18 votes to Laura McLarnon and 8 votes to Don Carver.

Comm. Fraser officially welcomed Laura McLarnon to the commission.

Comm. Reid made a motion to destroy the ballots. Seconded by Comm. Ebert. Motion carried.

### **COMMENTS/CONCERNS FROM THE PUBLIC**

1. Lynn Roscoe thanked Jaki Fraser for her time with the Village.
2. A resident inquired about the timeline of the internet project. Comm. Reid spoke that LCDC has hired a second installer and are working through the list.
3. A resident inquired what the orange cone was in the road. Supt. of PW spoke that this was deficiency from the road project and has at the present time been fixed.
4. A resident stated the manhole on the west end make a lot of noise in the home when it is driven over. Supt. of PW spoke that this was on the deficiency list and he will follow up.

## **ADJOURNMENT**

Chair Fraser thanked everyone for attending the Village's Annual General Meeting.

As there was no further business to discuss, Comm. Reid moved to adjourn the meeting. The meeting adjourned at 8:35PM.

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COMMISSION CHAIRMAN

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CLERK/TREASURER

DRAFT