

**LAWRENCETOWN VILLAGE COMMISSION  
REGULAR MEETING MINUTES  
December 2, 2010**

**COMMISSION**

Brian Reid – Chairman  
Dianne Moore  
Jaki Fraser  
David Spears – Absent Sends Regrets  
Lynette Gilks – Absent Sends Regrets

**STAFF**

Kelly Rice – Clerk/Treasurer  
Dave Allen – Supt. Public Works

CHAIRMAN REID called the meeting to order at 7:00PM.

**MINUTES:**

**Comm. Moore made a motion to adopt the minutes of November 4, 2010 as amended. Seconded by Comm. Fraser. Motion Carried.**

**OLD BUSINESS:**

Public Works Report

Supt. Public Works reported the following:

- finalized preparations for “Christmas in the Village”
- new chlorine pump fitted at water treatment plant
- curb stop installed at 72 Lawrencetown Lane
- snow blower fitted and repairs done to steering on tractor
- hydrants have been winterized and flagged
- lift stations have been winterized
- Dept. of Transportation to repair flashing amber light on Main St.
- repairs done to reservoir road

Tangible Capital Assets Project – Update

Clerk/Treasurer reported the Consultant hired to do this project has been hospitalized but is hoping to be able to complete the project in January.

## Villages Discussion Paper

Clerk/Treasurer stated that the final draft will be forwarded to the ANSV Board of Directors.

## Provincial Cap Program

It was decided that because this program does not impact the Village, the Commission will not submit any comments to Service Nova Scotia & Municipal Relations at this time.

## **FINANCIAL REPORT:**

**Comm. Fraser made a motion to accept the Financial Report as presented. Seconded by Comm. Moore. Motion Carried.**

**Comm. Moore made a motion to adopt the amended Water Utility Budget for 2010/2011. Seconded by Comm. Fraser. Motion Carried.**

## **COMMITTEE REPORTS:**

### Recreation

No report available.

### Activities/Events Planning Committee

Clerk/Treasurer reported that everything was ready for tomorrow night's Christmas event.

### Annapolis County Councillor Report

Martha Roberts reported the following:

- Annapolis County has a new Warden, Reg Ritchie and a new Deputy Warden, Pat McWade
- Cody Joudrey has been hired as the new Economic Development Officer
- new website is almost finished
- the last public meeting regarding the development of wind turbines was held on Tuesday at COGS and it went very well
- County is continuing with the Recreation review

## **CORRESPONDENCE:**

1. Thank you card was read from Brittany Veinott.
2. Thank you card was read from Benjamin and Megan Reid.
3. Clerk/Treasurer stated that the RCMP Annual Report was received and available in the office for anyone wishing to review it.

4. CARP Newsletter was received.
5. Clerk/Treasurer read a letter from resident Roger Walsh. Chairman Reid stated that he inspected the job site and the sides of the trench were sloped and the excavation was done properly. There were complications in the property owner's lines but everything was corrected and their water pressure was above average. As far as the Village Commission is concerned the job was completed extremely well and staff was very professional. Chairman Reid will follow up with Mr. Walsh.

## **NEW BUSINESS:**

### 1. Municipal Finance Workshop

Clerk/Treasurer stated that the Municipal Finance Corporation are conducting a number of financial workshops over the winter for elected officials or staff wishing to attend. After a brief discussion, Commissioners wishing to attend will contact Clerk/Treasurer for more details and registration.

### 2. Donation in Memory

The Commission stated they would like to make a donation to the Lawrencetown Fire Dept. in memory of former Superintendent of Public Works, Eric Slauenwhite. **Comm. Fraser made a motion to make a donation of \$100.00 to the Lawrencetown & District Volunteer Fire Dept. in memory of Eric Slauenwhite. Seconded by Comm. Moore. Motion Carried.**

### 3. Water Rate Study Meeting

After a brief discussion, the Commission will meet with the Consultant to review the draft of the Water Rate Study on Wed. Dec.15, at 6:30PM.

### 4. Alzheimers Society Request

Clerk/Treasurer read a letter from the Alzheimers Society of Nova Scotia requesting the Commission declare January as Alzheimers Awareness Month. After a discussion, **Comm. Fraser made a motion to declare January 2011 as Alzheimers Awareness Month. Seconded by Comm. Moore. Motion Carried.**

### 5. Village Commission Human Resource Policy

After reviewing the draft of the new Human Resource Policy, **Comm. Fraser made a motion to adopt the policy as presented with the discussed amendments. Seconded by Comm. Moore. Motion Carried.**

**COMMENTS/QUESTIONS FROM THE PUBLIC:**

1. It was reported that there was a valve cover on Main St., that was raised and could cause some problems if it is hit by a snowplow blade. The Public Works department will check on the valve.

As there was no further business to discuss, Comm Moore moved to adjourn the meeting. The meeting was adjourned at 8:15PM.

---

COMMISSION CHAIRMAN

---

CLERK/TREASURER