

**LAWRENCETOWN SOURCE WATER PROTECTION PLAN  
COMMITTEE  
MEETING MINUTES  
April 12, 2012**

**IN ATTENDANCE**

Phil Milo	Brian Reid
Anne Taylor	Jason Roch
Lynette Gilks	Kelly Rice
Dianne Moore	Ron Taylor - NSTIR
Martha Roberts	

**REGRETS**

Dawn MacNeil - NSDE

Phil Milo called the meeting to order at 7:00 PM and asked for additions to the agenda. Phil Milo noted that the approval of the minutes from the February meeting should be added.

**Minutes**

Lynette Gilks moved the minutes from February 9, 2012 be approved as circulated. Seconded by Martha Roberts. Motion Carried.

**Review of Proposal ( 1 received ) & Next Steps**

The Committee reviewed the proposal received from Stantec Consulting. There had been 5 Consulting firms contacted and asked for proposals; Stantec Consulting was the only response. After reviewing and discussing the proposal, the Committee decided on the following:

1. The proposal be sent to Dawn MacNeil, NSDE, for her review to make sure that all NSDE requirements/criteria are included in the proposal.
2. Providing Dawn MacNeil approves the proposal, the Committee recommends it goes to the Commission for approval and formal awarding of the contract.
3. While waiting for the approval from NSDE and the Commission, Kelly Rice will start the PCAP funding request and the Commission can ratify this at their next meeting ( 3 Commissioners were present at the meeting ).

After a discussion regarding possible risks in the area, Kelly Rice was asked to circulate the risk assessment that was done, by the Commission a year ago, of the area.

**Next Meeting**

May 10, 2012 at 7:00PM at the Library if necessary.

**As there was no further business to discuss, Phil Milo adjourned the meeting at 7:30 PM.**

Respectfully Submitted:  
Kelly Rice  
Clerk/Treasurer  
Village of Lawrencetown