

**LAWRENCETOWN VILLAGE COMMISSION
REGULAR MEETING MINUTES
May 12, 2014**

COMMISSION

Jaki Fraser - Chair
Brian Reid – Vice Chair
Madelyn McLain
Lynette Gilks
Brian Sturney

STAFF

Lisa Taylor – Clerk/Treasurer
Jeff Hurlburt – Supt. PW

CHAIRPERSON FRASER called the meeting to order at 7:00PM.

MINUTES:

Comm. Gilks moved the minutes for April 3, 2014 be accepted as presented. Seconded by Comm. Reid. Motion Carried.

BUSINESS ARISING FROM MINUTES:

None

OLD BUSINESS:

Village Office Hours - the hours were discussed and it was decided the hours would remain the same.

ADDITIONS:

FINANCIAL REPORT:

Comm. Reid made a motion to accept the Financial Statements for March 2014 as presented. Seconded by Comm. Sturney. Motion Carried.

Comm. Reid made a motion to accept the Financial Statements for April 2014 as presented. Seconded by Comm. Sturney. Motion Carried.

COMMITTEE REPORTS:

Public Works

Comm. Reid gave the report for the PW Committee (see attached)

Comm. Reid made a motion to purchase two submersible meters to replace malfunctioning equipment at the exhibition grounds. The prices are \$545.90 for 1.5” meter and \$772.50 for a 2” meter plus applicable taxes. Comm. McLain seconded. Motion Carried.

Supt. of PW gave his report (see attached).

Recreation

No report available.

Annapolis County Councilor Report

No report available.

Website

Diana Ackroyd reported the following:

- Everything is going well with the website, just doing maintenance on the site.

NEW BUSINESS:

LED Streetlights

Comm. Reid reported the following:

- He has met with the RFP committee several times over the past few weeks to go over the RFPs.
- NSP has finally given us our stranded asset costs, which came in below the estimate at just over \$16,000.00.

A motion to accept the RFP (request for proposal) from Black and MacDonald, for the procurement and installation of new LED street lights, was made by Comm. Reid. Seconded by Comm. McLain. Following a discussion of the RFP process and an explanation of the next steps involved, a vote was taken and the motion passed.

Annual General Meeting

There was a discussion on the best date for the AGM. It was decided it would be held on June 26th.

Dry Hydrant

- HPDE pipe can be laid above ground and last over 100 years. Comm. Reid priced the 4.5” pipe at an estimated cost of approximately \$10,000.00. The fire department is requesting at least a 6” pipe. Comm. Reid will price the 6” pipe.
- Because it is non-potable water we cannot use Water Utility funds.

WIFI

- We did not win. Lynn Roscoe is reviewing the outcome and the successful applications.
- We can re-submit the next time.
- Can check with ACOA to see if they would provide support for the venture.

CORRESPONDENCE:

Clerk/ Treasurer read the following correspondence:

- Soldiers Memorial Hospital Foundation – looking for a re-appointment of Phil Milo to sit on the society for another two years. Phil Milo will be asked if he will continue.
- The Literacy Mile – looking for a donation.
- NS Infrastructure Secretariat - New Building Canada Fund, no agreement has been signed yet, but they are suggesting we get our projects ready with cost estimates.

COMMENTS/QUESTIONS FROM THE PUBLIC:

As there was no further business to discuss, Comm. Gilks moved to adjourn the meeting. The meeting adjourned at 8:30PM.

COMMISSION CHAIRMAN

CLERK/TREASURER