

**LAWRENCETOWN VILLAGE COMMISSION  
REGULAR MEETING MINUTES  
June 9, 2014**

**COMMISSION**

Jaki Fraser - Chair  
Brian Reid – Vice Chair  
Madelyn McLain  
Lynette Gilks

**STAFF**

Lisa Taylor – Clerk/Treasurer  
Jeff Hurlburt – Supt. PW

CHAIRPERSON FRASER called the meeting to order at 7:00PM.

**MINUTES:**

**Comm. Reid moved the minutes for May 12, 2014 be accepted as presented. Seconded by Comm. Gilks. Motion Carried.**

**BUSINESS ARISING FROM MINUTES:**

None

**OLD BUSINESS:**

Annual General Meeting: Will be held on June 26, 2014 at 7:00pm, clerk will send out invites.  
WIFI: nothing to report  
Dry Hydrants: Comm. Reid to get pricing on 6” pipe.

**ADDITIONS:**

**Rescind motion from March 6, 2014**

**Comm. Reid made a motion to rescind the motion from March 6, 2014 to purchase a new SCADA computer, mouse and keyboard. Seconded by Comm. Gilks. Motion Carried.**

**Comm. Gilks made a motion to purchase a new SCADA computer, mouse and keyboard at a cost of \$1,288.58 including taxes. Seconded by Comm. McLain. Comm. Reid abstained from voting. Motion Carried.**

**FINANCIAL REPORT:** No report available

## **COMMITTEE REPORTS:**

### Public Works

Comm. Reid gave the report for the PW Committee (see attached)

**Comm. Reid made a motion to enter into the agreements with Nova Scotia Power to purchase the streetlights at a cost of \$16,618.41 excluding taxes. Comm. McLain seconded. Motion Carried. Jaki Fraser signed the agreements and Lisa Taylor witnessed.**

**Comm. Reid made a motion to ratify the purchase order for Black and MacDonald to purchase 93 replacement fixtures and 5 spare fixtures in the amount of \$64,430.00 excluding taxes. Comm. Gilks seconded the motion. Motion Carried.**

Discussion was held on the new coverall building. Brian Reid to get quote on 60' building.

Supt. of PW gave his report (see attached).

Recreation No report available.

Annapolis County Councilor Report No report available.

### Website

Diana Ackroyd reported the following:

- The new anti-spam legislation shouldn't be an issue for our newsletter, only way to join now is to click on link from Village Website.

## **NEW BUSINESS:**

### Budget

Nothing to report, waiting to meet with accountant.

### Insurance

Nothing to report, waiting on prices from insurance company.

### Cuets Corporate Resolution

**Comm. Reid made a motion to enter into agreement with Cuets to set up 2 credit cards for the Village of Lawrencetown. Comm. Gilks seconded. Motion Carried.**

**Comm. Gilks made a motion to name Lisa Taylor and Jaki Fraser as account administrators for Cuets Financial. Comm. Reid seconded. Motion Carried.**

## **CORRESPONDENCE:**

Clerk/ Treasurer read the following correspondence:

- Lawrencetown and District Swimming Pool Society –sent a letter looking for funding for lifeguard program. The Village understands the need, but are not able to help with this, clerk will draft a letter.
- NSCC Convocation –graduation will be held June 12, 2014 at the Middleton site.
- Department of Municipal Affairs - New Building Canada Fund, would like the Village to send a list of eligible projects we will be undertaking in the next 2 to 4 years.

**Comm. Gilks made a motion to enter into Canada Building Fund for sidewalk and related infrastructure on Lawrencetown Lane, at an estimated cost of \$250,000.  
Comm. McLain seconded. Motion carried.**

- Shear Delights – clerk read thank you letter from Shear Delights for use of pylons during their event. They raised \$580.70 for the Annapolis Valley Regional Library and \$250.00 for the Lawrencetown Fire Department.

## **COMMENTS/QUESTIONS FROM THE PUBLIC:**

Question from the public on the Canada Day event. A discussion was held on the various activities that would be running on Canada Day.

As there was no further business to discuss, Comm. Gilks moved to adjourn the meeting. The meeting adjourned at 8:15PM.

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COMMISSION CHAIRMAN

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CLERK/TREASURER