

**LAWRENCETOWN VILLAGE COMMISSION  
ANNUAL GENERAL MEETING MINUTES  
June 25, 2018**

**COMMISSION**

Madelyn McLain – Chair  
Brian Reid – Vice Chair  
Sean Ebert  
Brian Sturney  
Laura McLarnon

**STAFF**

Melissa Roscoe – Clerk/Treasurer  
Jeff Hurlburt – Superintendent of Public Works

CHAIR MCLAIN called the meeting to order at 7:00PM and thanked everyone for attending.

**MINUTES**

**Comm. Reid made a motion to accept the June 22, 2017 minutes as read. Seconded by Comm. McLarnon. Motion Carried.**

**PRESENTATION OF AUDITED FINANCIAL STATEMENTS**

Municipal Auditor, Lawrence Lake of accounting firm Morse, Brewster, Lake presented the audited financial statements for the Village of Lawrencetown and Village of Lawrencetown Water Utility for fiscal year 2017/2018

**PRESENTATION OF 2018/2019 BUDGETS**

Clerk/Treasurer presented the approved budgets for the Lawrencetown Water Utility and the Lawrencetown General Operating Fund.

**VILLAGE COMMISSIONERS REPORT**

Chair McLain presented the annual report on behalf of the Lawrencetown Village Commission. (see attached)

Comm. Reid presented the annual report on behalf of the Public Works Committee. (see attached)

## **ANNUAL REPORTS**

### **1. Lawrencetown Source Water Protection Plan Committee:**

Phil Milo presented the annual report. (see attached)

### **2. Soldier's Memorial Hospital Foundation**

Laura McLarnon presented the annual report. (see attached)

### **3. Annapolis County Councilors Report:**

Martha Roberts sends her regrets.

### **4. Lawrencetown & District Recreation Committee:**

Lynn Roscoe presented the annual report. (see attached)

### **5. Lawrencetown Swimming Pool Committee:**

Wanda Batson presented the annual report. (see attached)

### **6. Lawrencetown & District Volunteer Fire Department:**

Chief Stoddart presented the Department's annual report. (see attached)

### **7. LASA(Lawrencetown and Area Seniors Association)**

Cindy Parsons presented the annual report. (see attached)

## **COMMISSION PRESENTATIONS**

On behalf of the Lawrencetown Village Commission, Chair McLain made presentations to the following groups as a thank you for all the services and programs they provide to the residents of the Village of Lawrencetown.

Exhibition Youth Arena - \$ 1,000

Lawrencetown & District Recreation Committee - \$ 500

Annapolis Valley Exhibition - \$ 1,000

Lawrencetown & District Swimming Pool Society - \$ 1,000

Lawrencetown & District Volunteer Fire Dept. - \$ 3,000

## **ELECTION OF COMMISSIONERS: TWO - THREE YEAR TERMS**

Comm. McLain stated there was two – three year terms available for a Village Commissioner and read the qualifications for Commissioner under the Municipal Government Act.

Comm. McLain called for nominations from the floor for the 1<sup>st</sup> 3 year term.

**Winston Howell nominated Bryde Bolger-Howell. Leslie McFarlane seconded the nomination. Bryde Bolger-Howell accepted the nomination.**

Comm. McLain called for nominations from the floor.

**Sandy McLain nominated Jane Baskwill. Steve Baskwill seconded the nomination. Jane Baskwill accepted the nomination.**

Comm. McLain called for nominations from the floor.

**Bea Sturney nominated Vernon Gaudet. Lise Graves seconded the nomination. Vernon Gaudet declined the nomination.**

Comm. McLain called for nominations from the floor three more times. Comm. McLain announced that nominations had ceased and as we have more than one nomination an election will be held.

Comm. McLain called for nominations from the floor for the 2<sup>nd</sup> 3 year term.

**Megan Ebert nominated Sean Ebert. Jaki Fraser seconded the nomination. Sean Ebert accepted the nomination.**

Comm. McLain called for nominations from the floor three more times. Comm. McLain announced that nominations had ceased and as there was only one nomination Sean Ebert was elected by acclamation.

The two candidates spoke as to why they wanted to be on the commission.

The clerk setup the polling station and Lynn Roscoe and Wanda Batson were appointed as scrutineers. After all ballots had been cast, they were counted by the clerk and scrutineers.

Comm. McLain announced the results of the election. 41 votes were cast. 25 votes to Jane Baskwill and 16 votes to Bryde Bolger-Howell.

Comm. McLain officially welcomed Jane Baskwill to the commission.

Comm. Reid made a motion to destroy the ballots. Seconded by Comm. Sturney. Motion carried.

## **COMMENTS/CONCERNS FROM THE PUBLIC**

1. Lynn Roscoe thanked Madelyn for her time with the Village.

## **ADJOURNMENT**

Chair McLain thanked everyone for attending the Village's Annual General Meeting.

As there was no further business to discuss, Comm. Reid moved to adjourn the meeting. The meeting adjourned at 8:11PM.

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COMMISSION CHAIRMAN

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CLERK/TREASURER

DRAFT