

**LAWRENCETOWN VILLAGE COMMISSION  
REGULAR MEETING MINUTES  
February 6<sup>th</sup> , 2014**

**COMMISSION**

Jaki Fraser - Chair  
Brian Reid – Vice Chair  
Brian Sturney  
Lynette Gilks  
Madelyn McLain

**STAFF**

Lesley McGill – Clerk/Treasurer

CHAIRPERSON FRASER called the meeting to order at 7:00 PM.

Annapolis County Councilor, Timothy Habinski made a 20 minutes presentation on Economic Development Strategy 2050 for Annapolis County.

**MINUTES:**

Minutes from January 9<sup>th</sup>, 2014 were read.

**Comm. Reid moved the minutes for January be accepted as read. Seconded by Comm. Gilks. Motion Carried.**

**BUSINESS ARISING FROM MINUTES:**

None.

**OLD BUSINESS:**

None.

**ADDITIONS:**

none

**FINANCIAL REPORT: December 2013**

Comm. Reid spoke of new format for financial statements. Due to hiring a new clerk, the reports were late being circulated.

**Comm. Reid made a motion to table the Financial Statements at this time and schedule a meeting to review before next Public Meeting. Seconded by Comm.-Sturney. Motion Carried**

## COMMITTEE REPORTS:

### Public Works

Comm. Reid gave the Public Works committee report for January 2014 (see attached).

**Comm. Reid made a motion for the purchase and replacement of the Control Panel and floats for the #1 Highway Lift Station in the amount of \$23,306.57 (including taxes). Motion seconded by Comm. McLain. Motion Carried**

**Comm. Reid made a motion for the purchase and installation of Office Suite software for the Public Works computer in the amount of \$308.18 (including taxes). Comm. Gilks seconded. Motion Carried**

**Comm. Reid made a motion for the purchase of 8 heat control valves for the Village Library in the amount of \$502.11USD (before exchange and taxes). Motion seconded by Comm. Sturney. Motion Carried**

Comm. Reid presented Public Works Superintendent Report for January 2014 (see attached).

### Recreation

No report

### Annapolis County Councilor Report

Martha Roberts reported the following:

- Volunteer of the Year nominations deadline is February 19<sup>th</sup>, 2014
- Greg Kerr visited in January to discuss different things we could use gas tax money for.
- February Council meeting will be held in Inglewood, as is tradition to celebrate Black History Month. Meeting will be held on February 17<sup>th</sup>, 2014
- Active Transportation Initiative. Recreation's aim is to have activities in 10 local areas. Activities are defined as human powered activities; she will keep us posted on this.
- Residents may qualify for low income rebate. Criteria to receive is a total income of less than \$19,500; rebate can be to a maximum of \$145
- Councilors and Staff recently attended a retreat at the Falcourt Inn; where they learned new tools and techniques to improve working relationships.

### Website

Diana Ackroyd reported that webpage is receiving between 300 and 400 hits per day. AGM minutes are not being received in a timely manner as it is not until following AGM that minutes are read and approved. Comm. Reid will read and review Municipal Government Act.

7:50pm - *Brian Sturney excused himself to attend another meeting*

**NEW BUSINESS:**

Audit Committee

**Comm. Reid made a motion to strike an Audit Committee. Committee will need to establish terms of reference and document process. Seconded by Comm. Gilks. Motion Carried.**

Wifi Initiatives:

Comm. Reid gave a brief presentation. Nova Communications will need to perform a walk about town to review signal strength. Commission will continue to review approaches for the Village.

**ADDITIONS: None.**

**CORRESPONDENCE:**

1. Postage Machine. A review of machine costs versus costs of bulk stamps purchase. Matter will be reviewed further.
2. Received correspondence from Service NS for a routine Federal review of Well Development project from 2006. Form will be completed and returned shortly.
3. Request received from County of Annapolis to purchase advertisement in 2014 Local Community Events Guide. Cost is \$400. D. Ackroyd will review 2013 advertisement with new clerk and work with her to update graphics for new submission.
4. Request received from County of Annapolis for submission items for 2014 Local Community Events. Commission confirmed dates for Canada Day and Christmas in the Village events; Clerk will submit events via email before deadline.

**COMMENTS/QUESTIONS FROM THE PUBLIC:**

1. Question from a resident about his tax rate versus budget.  
Comm. Reid answered the question from the floor.
2. Question from resident about how the village rate is determined.  
Comm. Reid answered the question from the floor.

As there was no further business to discuss, Comm. McLain moved to adjourn the meeting. The meeting adjourned at 8:50 PM.

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COMMISSION CHAIRMAN

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CLERK/TREASURER