

**LAWRENCETOWN VILLAGE COMMISSION  
REGULAR MEETING MINUTES  
April 3, 2014**

**COMMISSION**

Jaki Fraser - Chair  
Brian Reid – Vice Chair  
Madelyn McLain  
Lynette Gilks  
Brian Sturney

**STAFF**

Lisa Taylor – Clerk/Treasurer  
Jeff Hurlburt – Supt. PW

CHAIRPERSON FRASER called the meeting to order at 7:00PM.

**MINUTES:**

**Comm. Gilks moved the minutes for March 6, 2014 be accepted as presented. Seconded by Comm. McLain. Motion Carried.**

**BUSINESS ARISING FROM MINUTES:**

None

**OLD BUSINESS:**

None

**ADDITIONS:**

**FINANCIAL REPORT:**

**Comm. Reid made a motion to accept the Water Fin. Statements for February 2014 as presented. Seconded by Comm. Sturney. Motion Carried.**

**Comm. Reid made a motion to accept the General Fin. Statements for February 2014 as presented. Seconded by Comm. McLain. Motion Carried.**

## **COMMITTEE REPORTS:**

### Public Works

Comm. Reid gave the report for the PW Committee (see attached)

**Comm. Reid made a motion to purchase of a Snow Blower kit for our backup blower. (small shaft and bracket that drives the blower.) in the amount of 414.45 incl. HST. Comm McLain seconded. Motion Carried.**

**Comm. Reid made a motion to purchase of an Office chair for our Clerk and a new filing cabinet in the amount of \$344.98 and \$838.85 respectively. Seconded by Comm. Sturney. Motion Carried.**

**Comm. Gilks made a motion to purchase a new Compressor to replace our old compressor in the amount of 399.00 + HST. Seconded by Comm. Reid. Motion Carried.**

**Comm. Reid made a motion to purchase a SCADA Radio transceiver and antennae in the amount of 1654.39 including HST. Comm. Sturney seconded. Motion Carried.**

**Comm. Reid made a motion to purchase a new electrical entrance, pole and installation for the Main Street Lift Station in the amount of 2,415.00, HST included. Seconded by Comm. McLain. Motion Carried.**

**Comm. Reid made a motion for the Public Works committee research the pricing and associated costs to construction of a Coverall type of building to house our salt, aggregate and heavy equipment and bring them back to the commission for approval. The funding will come out of general reserves for the capital, and ongoing maintenance and upkeep will be shared between the Waste Water, Transportation, and Water Utility operating funds. Seconded by Gilks. Motion Carried.**

Supt. of PW gave his report (see attached).

### Recreation

No report available.

### Annapolis County Councilor Report

Martha Roberts reported the following:

- A review of the district electoral boundaries was under way, but maybe postponed due to the Town of Bridgetown dissolution.
- Economic Development Committee meetings have been launched. Meeting at COGS on April 16<sup>th</sup> 6:30 – 8:30
- Danny Phinney has a letter of Authority for the tracks from Lawrencetown to Tupperville
- YMCA will be in a deficit again this year
- Looking for input from the public on the budget

## Website

Diana Ackroyd reported the following:

- AGM minutes not updated on website until the next AGM meeting. Discussion was held on putting a watermark on the draft minutes. To be discussed further.
- The glitch on the number of hits the website was receiving seems to be resolved.
- Wall of Honor application has been removed from the website, deadline has passed.

## **NEW BUSINESS:**

### LED Streetlights

Comm. Reid reported the following:

- NSP should be giving the village a cost of assets this week.
- RFP closes on April 11<sup>th</sup> and then there will be a meeting to decide what to go with.

### Village Meeting Date

**Comm. Gilks made a motion to change the Village meeting date to the 2<sup>nd</sup> Monday of the month. Seconded by Comm. Sturney. Motion Carried.**

- Posters will be made and posted throughout the Village to let residents know.

### SWPP Committee

- Anne Taylor has resigned from the committee. Jane Baskwill has accepted a nomination to be the community representative.

**Comm. Gilks made a motion to accept Jane Baskwill as a member of the committee. Seconded by Comm. McLain. Motion Carried.**

### Village Office Hours

A discussion was held on changing the village office hours to include Fridays. New hours would be 8:30-4:00 Monday to Thursday and 8:30-12:00 Friday. Tabled until the next meeting.

## **CORRESPONDENCE:**

Clerk/ Treasurer read the following correspondence:

- Canada Post – postage rates went up March 31<sup>st</sup>
- NS Utility and Review Board – fees have increased by 50% from 2013. Comm. Reid will contact controller of NS Utility and Review Board to discuss the reason for increase.

**COMMENTS/QUESTIONS FROM THE PUBLIC:**

1. Village resident has offered to donate some old papers for display in the library.
2. Question was posed on who is liable for private property if it is a danger to the public.  
Commission will look into this and then respond back.

As there was no further business to discuss, Comm. Gilks moved to adjourn the meeting. The meeting adjourned at 8:18PM.

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COMMISSION CHAIRMAN

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CLERK/TREASURER