

**LAWRENCETOWN VILLAGE COMMISSION
REGULAR COMMISSION MEETING MINUTES
October 6, 2008**

COMMISSION:

Troy Emmett – Chairman
Larry Powell – Vice Chair
Lynette Gilks
David Spears
Diane Moore

STAFF:

Kelly Rice – Clerk/Treasurer
David Leonard – Superintendent Public Works

CHAIRMAN EMMETT called the meeting to order at 7:01PM.

MINUTES:

Clerk/Treasurer read the minutes of the September 8, 2008 meeting of the Lawrencetown Village Commission. Comm. Gilks moved the minutes be accepted as amended. Seconded by Comm. Spears. Motion Carried.

BUSINESS ARISING FROM THE MINUTES:

1. Comm. Spears asked if Chairman Emmett had spoken with Co-op Fuels regarding the parking of the oil trucks. Chairman Emmett stated that he had been watching the situation this past month to see how often the trucks were parking along Hwy.# 1, and he only saw them once. He asked if anyone had noticed them more often and noted that when he saw them parked they were in front of the fire hydrant. After a discussion, Chairman Emmett will keep an eye on the situation and speak to the Co-op.
2. Chairman Emmett stated that he has spoken to MFI Advertising regarding Village Shirts and because of the amount of items available he suggested that the Commission should have a separate meeting with MFI Advertising representatives.
3. Comm. Moore asked if Comm. Spears checked on the warranty and quality of the chlorine containment vessel that was being made for the Water Treatment Plant. Comm. Spears stated that he had spoken with the manufacturer and the containment vessel would be very good quality.

OLD BUSINESS:

Well Project Update

Superintendent of Public Works stated there was some confusion as to the development of the test well into the production well. It has been decided to dig a new production well and drilling should begin next week. The contracts for this portion of the project are ready to be signed. The last tests for arsenic and uranium were good and well below the provincial compliance numbers. The distribution pipeline profiles are completed and he and Clerk/Treasurer will be reviewing them with the engineer tomorrow.

Public Works Update

Superintendent of Public Works reported on the following:

- Still researching the arsenic removal product;
- Preparations for the Open House went very well;
- A meeting room has been set up at the office;

Comm. Moore and Comm. Spears stated that there should be a sign on Main St. giving directions to the new office. Comm. Moore also thought that the sidewalk is uneven and that this item should be looked at during budget time. Comm. Powell stated that the Public Works employees did a great job with the renovations for the new office!

Village Website Update

Clerk/Treasurer stated that she had been in touch with a few companies regarding setting up a website for the Village. She would like some feedback from the Commission as to what they would like to see on the site and will be sending out a list of links to other sites for them to view.

Wind Power

Comm. Powell stated he would like to see the Commission research the possibility of wind power to run our utilities. He has spoken with Mark Parent and he suggested contacting the Nova Scotia Ecotrust to see if there is any funding opportunities available for a project like this. He also spoke to a meteorologist in Bridgetown and was told they could provide a lot of data on wind speeds and directions. After a discussion, Clerk/Treasurer was asked to do some research regarding the Village's power consumption and possible funding avenues.

Policy Development

COLLECTION OF OUTSTANDING WATER AND SEWER ACCOUNTS POLICY

After a review of the draft, Comm. Gilks made a motion to accept the policy as presented. Seconded by Comm. Spears. Motion Carried.

EQUIPMENT AND LABOUR SERVICES POLICY

Comm. Powell made a motion to accept the policy as presented. Seconded by Comm. Moore. After a discussion, Comm. Powell withdrew the motion and Clerk/Treasurer will make the changes to the policy as discussed, and this item will be brought back at the next meeting.

TRAVEL POLICY

Comm. Spears made a motion to accept the policy as amended. Seconded by Comm. Powell. Motion Carried.

Debit/Credit Card Access in the Office

Clerk/Treasurer reported she was still waiting for some answers from a company that was recommended and she should have a final report very soon.

Annapolis Valley Community Guide

Clerk/Treasurer stated that the guide was published by the Annapolis County Spectator and the article was approved by the previous Clerk/Treasurer. The publication will be done again next year and the Village will have an opportunity to compile and approve the contents prior to publication going to print.

ADDITIONS:

Chairman Emmett stated that he would like to see a crosswalk on Hwy # 1 between the firehall and the exhibition grounds. After a discussion, a letter will be sent to the Dept. of Transportation requesting they look at this situation.

Comm. Powell stated that he and Clerk/Treasurer had attended the ANSV AGM in Bible Hill on September 20. Lawrencetown Clerk/Treasurer and Bible Hill Clerk/Treasurer did a presentation on the draft job description for Clerk/Treasurers and after a discussion the job description was adopted by the ANSV membership. There was also a presentation by NS Office of Health Promotion and Protection where they outlined all the funding programs available for recreation. He gave a copy of the information to the Chair of the Lawrencetown Recreation Committee. The election of Officers for the Assoc. took place and they are:

Robert Walmbolt – Chair – Village of St. Peters

Al Beliveau – Deputy Chair – Village of Greenwood

Larry Powell – Secretary/Treasurer – Village of Lawrencetown

Sharon McLean – Board Member – Village of Bible Hill

Maynard Stevens – Board Member – Village of New Minas

Also, the Association will be holding regional meetings this year.

COMMITTEE REPORTS:

RECREATION:

Lynn Roscoe reported that all the summer programs were finished and there was good participation from the youth and their families.

ACTIVITIES/EVENTS PLANNING COMMITTEE:

Comm. Spears stated there should be some plans for a Village Christmas Event. It was suggested that a Home Decorating Contest be part of the event. Clerk/Treasurer stated there was a program with Conserve NS that will fund half the cost of Christmas lights providing you purchase the LED strings of lights. After a discussion, the Village will submit an application for \$250.00 worth of decorative lighting and Comm. Spears, Comm. Powell and Clerk/Treasurer will meet to begin planning for this event.

ANNAPOLIS COUNTY COUNCILOR REPORT:

Phil Milo stated he had spoken with Comm. Spears regarding getting the Village of Lawrencetown in the Guinness Book of World records as the "most surveyed/leveled community in the world" and also possibly because the village boundaries are a circle. After a discussion, Phil Milo and Comm. Spears will continue working on this project. Phi Milo also reminded everyone to get out and vote at the Municipal elections in October.

FINANCIAL REPORT:

Comm. Spears made a motion to accept the financial report for September 2008 as presented. Seconded by Comm. Powell. Motion Carried.

NEW BUSINESS:

Request from Lawrencetown & District Fire Dept.

Chairman Emmett stated that a letter had been received from the Fire Dept. requesting the Village Public Works Dept. take care of the snow removal around their building. After a discussion, Comm. Powell made a motion to clear the snow from in front of the bay doors and the fireman's parking area for the 2008/2009 winter season. Seconded by Comm. Gilks. Motion Carried. Clerk/Treasurer will send a letter of confirmation to the Fire Dept.

Advertising Opportunity

Clerk/Treasurer presented two requests for advertising opportunities through the paper. After a discussion, the Commission decided not to participate at this time.

Eliminating Poverty One Step at a Time

Clerk/Treasurer read a letter from Mr. Bill Knowlton regarding a walk that he was embarking on to bring awareness of poverty in Nova Scotia, with a request of support for \$200 to help offset the expenses of the walk. After a discussion, Clerk/Treasurer will send a letter to Mr. Knowlton.

Destination Southwest Nova Scotia Guide and Membership

Clerk/Treasurer showed the Commission a copy of this year's guide and stated that it appeared that some of the communities did not have their usual ads in the guide this year. After a discussion, Clerk/Treasurer will contact DSWNS for more information.

Remembrance Day Wreath Laying

It was decided that Comm. Spears would lay the wreath on behalf of the Village at this year's service.

ADDITIONS:

Chairman Emmett asked what was happening with the School Use Committee. Lynn Roscoe stated that there has been an extension granted for 6 months for comments to the school board and there is a meeting on Oct. 7th at Bridgetown High School. After a discussion, the Commission asked Clerk/Treasurer to put together a letter with the Commission's comments, to be sent to Stewart Jamieson, Director of Finance & Operations, Annapolis Valley Regional School Board. Phil Milo stated that the Annapolis County Council has taken a strong stand to extend the moratorium on school closures to 2010.

MISCELLANEOUS CORRESPONDENCE:

1. Thank you card from Dene Marshall

As there was no further business to discuss, Comm. Powell moved to adjourn the meeting. Seconded by Comm. Gilks. The meeting was adjourned at 9:50PM

COMMISSION CHAIRMAN

CLERK/TREASURER