

**LAWRENCETOWN VILLAGE COMMISSION
REGULAR MEETING MINUTES
February 4, 2010**

COMMISSION

Larry Powell – Chairman
David Spears – Vice Chairman
Lynette Gilks
Dianne Moore

STAFF

Kelly Rice – Clerk/Treasurer

CHAIRMAN POWELL called the meeting to order at 7:05PM.

MINUTES:

Clerk/Treasurer read the minutes of January 7, 2010 regular meeting of the Lawrencetown Village Commission. **Comm. Spears moved the minutes be adopted as read. Seconded by Comm. Gilks. Motion Carried.**

BUSINESS ARISING FROM THE MINUTES:

1. Comm. Spears stated the convex mirror has been installed but it does require a minor adjustment.
2. Chairman Powell stated there had been an article in the paper regarding Annapolis County's Community Winter Challenge.

OLD BUSINESS:

Well Project Update

Clerk/Treasurer gave a brief update on the final stages of the project. Chairman Powell asked if there could be a community comparison done with regards to water quality in the Province. Clerk/Treasurer will look into this project.

Public Works Update

Clerk/Treasurer read the report from the Supt. of Public Works:

- snow clearing & sanding ongoing
- measured for fencing for compound at PW building
- working on approval application for new well
- two major water leaks and one service leak
- installed tarp on ton truck
- picked up desk for STP
- read water meter
- quarterly water tests

- installed curb stops at 541 and 518 Main St.
- patched pot holes
- installed convex mirror at end of Prince St.
- put “No Trespassing” sign up at PWIII
- met with NSP regarding the replacement of two poles on Fitch Rd.
- sewer backup at Anna Villa and the Youth Arena

ADDITIONS TO OLD BUSINESS:

1. Comm. Moore gave an update from the VON Seniors Expo Planning Committee.

FINANCIAL REPORT:

Comm. Gilks made a motion to accept the Financial Report as presented. Seconded by Comm. Moore. Motion Carried.

COMMITTEE REPORTS:

Recreation

No report.

Activities/Events Planning Committee

Comm. Spears reported the following:

- Federal Grant Application for Canada Day Celebrations has been submitted to Heritage Canada
- adding wagon rides and pony rides to this year’s Canada Day event and also moving to a larger venue
- researching grants to cover the cost of the monument for the Village Circle Project through Heritage Canada “Building Communities Through Arts and Heritage” Fund.

Annapolis County Councilor Report

Martha Roberts reported on the following:

- County Council has been presented with options for the continuing operation of the LifePlex. One of the options that Council is favouring is a partnership with the Yarmouth YMCA. There was a discussion regarding access to LifePlex by the residents of Lawrencetown.
- new plans for the Upper Clements Park former wildlife area include extreme biking, zip lining, camping, etc.
- County Council participated in a REMO presentation; after a discussion, the Commission would like to meet with the County’s EMO Officer, for a presentation of the County’s emergency plan

CORRESPONDENCE:

1. NS Health Promotion & Protection

Clerk/Treasurer read an invitation to an Active Transportation Champions' Workshop on February 17th at the AVRSB Board Room in Berwick. Anyone wishing to attend should contact Clerk/Treasurer to confirm a reservation.

2. Annapolis Valley Regional School Board (AVRSB) Reply

Clerk/Treasurer read a reply letter from the Chair of the AVRSB Operations Committee. Chairman Powell stated that the Minister of Education had toured the facilities in Annapolis Royal and Bridgetown on February 3rd and was talking with the interested parties.

3. Bridgetown Regional High School Advisory Committee (BRHSAC)

Clerk/Treasurer read a copy of a letter sent to the AVRSB Chair from the BRHSAC Chair. Chairman Powell stated that the school board had made a number of options to BRHSAC and this one is the option most suited to Bridgetown High School. Lawrencetown should stay abreast of this situation until confirmation from the AVRSB is received. The Commission also agreed to send a letter supporting the BRHSAC.

4. Minister of State/Transport

Clerk/Treasurer read a reply letter from the Minister stating that the Villages' concerns had been forwarded to the President & CEO for Canada Post.

NEW BUSINESS:

Canada Summer Jobs Applications

Clerk/Treasurer asked if the Commission wished to participate in the Canada Summer Jobs Program this year and also if they knew if the Pool Committee were intending to file an application. After a discussion, Clerk/Treasurer will contact the Pool Committee to confirm their plans.

Sewer By-law Amendments

Clerk/Treasurer reviewed a draft of the proposed changes to the sewer by-law including new rates with the Commission. After a discussion, Clerk/Treasurer will send the new draft out to the Commissioners as presented.

"PeopleWorx" Program

Clerk/Treasurer presented a request from PeopleWorx to participate in an 8 week on the job training program for an Administrative Assistant. After reviewing the proposal, including the costs, **Comm. Gilks made a motion for the Village to participate in this program. Seconded by Comm. Moore. Motion Carried.**

Proposed Changes to Water Service – Mr. Doug Robishaw

Clerk/Treasurer presented a request, on behalf of Mr. Robishaw, for changes to his water service connection. After a discussion, the Commission agreed to the changes providing that all costs would be incurred by Mr. Robishaw with the exception of the new curbstop and couplings that would be required for the connection.

ADDITIONS TO NEW BUSINESS:

1. Chairman Powell stated that a family on Prince St. has made an application to have their property designated as a Canadian Wildlife Habitat Area.
2. Chairman Powell stated that he and Clerk/Treasurer attended an ANSV Board meeting on February 5th.
3. Chairman Powell stated that Troy Emmett has resigned from the Commission and asked the Clerk/Treasurer to read his letter of resignation. After a discussion, the Commission would like a letter sent to Mr. Emmett thanking him for his contributions to the Commission. It was decided that because we are less than six months away from our Annual General Meeting, a by-election to fill the vacancy would not be held.
4. Clerk/Treasurer stated Annapolis County Municipal Clerk, Jackie Farrow-Lawrence, is retiring and the Association of Municipal Administrators NS is going to honour her for her long service to municipal government and give her a gift. Would the Commission like to make a \$50 contribution toward her gift? After a brief discussion, the Commission agreed.
5. Clerk/Treasurer stated that Acadian Coach Lines has made an application to the UARB to discontinue their service between Halifax – Kentville – Digby.

COMMENTS/QUESTIONS FROM THE PUBLIC:

A member of the public stated that she was very pleased to see the installation of the convex mirror at the end of Prince St.

As there was no further business to discuss, Comm. Spears moved to adjourn the meeting. The meeting adjourned at 9:28PM.

COMMISSION CHAIRMAN

CLERK/TREASURER