

**LAWRENCETOWN VILLAGE COMMISSION
REGULAR MEETING MINUTES
November 3, 2011**

COMMISSION

Jaki Fraser – Chairperson
Dave Spears – Vice Chair
Lynette Gilks
Brian Reid
Dianne Moore – Absent

STAFF

Kelly Rice – Clerk/Treasurer
Jason Roch – Supt. Public Works

CHAIRPERSON FRASER called the meeting to order at 7:00PM.

MINUTES:

Comm. Reid made a motion to accept the minutes of October 6, 2011 as presented. Seconded by Comm. Gilks. Motion Carried.

OLD BUSINESS:

Bus Shelters

Clerk/Treasurer stated she had not heard from the Dept. of Transportation since they did their site visit. She will try to contact them again.

Village Website

Comm. Reid stated he had been working on a content management system with Dianna Ackroyd and they were just about ready to show the format to the Commission. After a discussion, the Commission will meet on Monday, Nov. 7th at the Library to review the new format of the website.

FINANCIAL REPORT:

Comm. Gilks made a motion to accept the Financial Statement as presented. Seconded by Comm. Reid. Motion Carried.

COMMITTEE REPORTS:

Public Works

Comm. Reid gave an update from the Public Works Committee meetings (see attached report). Supt. of Public Works presented his monthly report (see attached).

Activities/Special Events Planning Committee

Comm. Spears reported there would be no changes to the festivities for this year's "Christmas in the Village" event however he would like to investigate the possibility of adding a "decorated tractor parade" to next years festivities. After a discussion, he will talk to tractor owners and the public for more input.

Annapolis County Councilor Report

Martha Roberts reported the following:

- the Wind Turbines Bylaw has been passed by Council
- there are 6 candidates running for the empty Council seat.
- the fire audit is finished and available to the public at the Municipal Office
- the official trail opening was held in Wilmot
- Annapolis County put forward 3 resolutions at the UNSM Conference this week.

NEW BUSINESS:

Snow removal Policy

Comm. Reid moved to accept the Snow Removal Policy as recommended by the Public Works Committee. Seconded by Comm.Gilks. Motion Carried.

ADDITIONS:

1. Comm. Spears asked if there would be an interest in having a presentation regarding residential wind turbines. After a discussion, it was agreed that this presentation could be interesting to a number of people and Comm. Spears will arrange the session.
2. Comm. Spears stated there was a section of sidewalk at the east end of the Village where parking is becoming an issue. Customers of the hairdresser are parking on the sidewalk forcing pedestrians to walk out into traffic in order to get around the cars. After a discussion, the Public Works dept. will redefine the sidewalk in that area by painting white lines where the sidewalk is. Also, there was a request to contact the Dept of Transportation to put up a few more "Winter Parking" restriction signs.

CORRESPONDENCE:

Earl Acker

Clerk/Treasurer read a letter from Earl Acker asking for a copy of the tenders for the sidewalk work that was completed and also asking if the Public Works Supt. was going to pay back his training costs. Chairperson Fraser stated that if he required information regarding the sidewalk work there is a formal process in place where he needs to go to the office and speak with the Clerk/Treasurer. With regards to the repayment of training cost, the Village does not have, nor ever had, a policy which requires employees to repay training costs.

COMMENTS/QUESTIONS FROM THE PUBLIC:

1. Status of the work on the bridge was questioned, Supt. of Public Works will follow up with the Dept. of Transportation.
2. There was a request for the Citizens on Patrol Speed Reader to be set up in the Village. Comm. Spears will look into this issue.
3. It was asked if the Public Works employees had identification. They are in the process of getting new ID's.
4. Dianna Ackroyd announced that the Village now has 94 certified properties under our Canadian Wildlife Federation Backyard Certification project and the map on the wall shows all the certified properties. We have reached our goal and there will be more information coming in the next couple of weeks regarding the celebrations.

As there was no further business to discuss, Comm. Gilks moved to adjourn the meeting. The meeting adjourned at 8:20PM.

COMMISSION CHAIRPERSON

CLERK/TREASURER