

**LAWRENCETOWN VILLAGE COMMISSION
REGULAR MEETING MINUTES
November 7, 2013**

COMMISSION

Jaki Fraser - Chair
Brian Reid – Vice Chair
Brian Sturney
Lynette Gilks
Madelyn McLain

STAFF

Kelly Rice – Clerk/Treasurer

CHAIRPERSON FRASER called the meeting to order at 7:00PM.

MINUTES:

Comm. Reid moved the minutes for October 3, 2013 be accepted as read. Seconded by Comm. Gilks. Motion Carried.

BUSINESS ARISING FROM MINUTES:

None

OLD BUSINESS:

60th Anniversary Event – Post Event Update

Chair Fraser stated the event was very well attended and exceeded everyone's expectations. She thanked everyone involved for their time and hard work. The organizing committee held a post event evaluation meeting and this information will be kept on file for reference for possible future events.

FINANCIAL REPORT:

Comm. Gilks made a motion to accept the Financial Statements for September 2013 as circulated. Seconded by Comm. McLain. Motion Carried

COMMITTEE REPORTS:

Public Works

Comm. Reid gave the report for the PW Committee (see attached). As part of the ongoing capital projects, the following motions were made:

Comm. Reid made a motion to purchase a 3 Phase diesel generator plus cable in the amount of 20,280.00 + HST. Seconded by Comm. Gilks. Motion Carried.

Comm. Reid made a motion to purchase valve saddles for the valve replacement project at the Reservoir in the amount of 915.69 including HST. Seconded by Comm. Gilks. Motion Carried.

Comm. Reid made a motion to purchase the Diving Services from Huntley's Sub Aqua for the work on plugging Reservoir pipes during the valve changeover as well as the cleaning of the Reservoir in the amount of 6,245.00 +HST. Seconded by Comm. McLain. Motion Carried.

Comm. Reid made a motion for the purchase of electrical upgrades to the 3 lift stations, and Well # 3 in preparation for emergency hook up of our 3 phase generator. The amount not to exceed 3700.00 + HST per lift station and well. The total expenditure not to exceed 14,800.00 + HST . Seconded by Comm. Sturney. Motion Carried.

Comm. Reid made a motion for the purchase of a new pump for well #1 after it failed in September. The costs to pull that pump was 4 hours @ 125.00 plus the cost of the new pump at 3300.00 + HST to be allocated to the Water utility budget. Seconded by Comm. McLain. Motion Carried.

Comm. Reid made a motion for the construction of a proper walkway and swale for the redirection of water between the Library and Village Office in the amount of 3,900.00 + HST. Seconded by Comm. Fraser. Motion Carried.

Recreation

No report available.

Annapolis County Councilor Report

No report available.

Website Report

Diana Ackroyd reported the following:

- The site is overloaded with 60th Anniversary information
- 32 entries in the photo contest and the top 3 photos are there
- December Village Fare will be the last recipe posted for a while due to lack of submissions
- The Village Office holiday closing dates will be put up on the website

NEW BUSINESS:

Christmas in the Village

The date for this year's event will be Saturday, December 7th, to be held at the Exhibition Youth Arena from 4 to 6 PM. Activities will include skating, hot dogs, chili, hot chocolate, Santa, treats, bonfire, wagon rides, etc.

CORRESPONDENCE:

None.

COMMENTS/QUESTIONS FROM THE PUBLIC:

1. It was asked if the Exhibitors at the 60th Anniversary Event were asked if they felt the event was successful from their perspective. It was stated that all the Exhibitors received feedback cards to be submitted to the organizing committee.
2. It was suggested that because of the shortage of PW Staff at the time, that someone may wish to donate the fire wood for the bonfire. This will be looked at by the Commission and anyone with wood to donate would be greatly appreciated.

As there was no further business to discuss, Comm. Reid moved to adjourn the meeting. The meeting adjourned at 8:00 PM.

COMMISSION CHAIRPERSON

CLERK/TREASURER