

**LAWRENCETOWN SOURCE WATER PROTECTION PLAN
COMMITTEE
MEETING MINUTES
February 9, 2012**

IN ATTENDANCE

Phil Milo	Albert Dunphy
Anne Taylor	Jason Roch
Lynette Gilks	Kelly Rice
Dianne Moore	Dawn McNeil - NSE
Martha Roberts	Tony Harvey – NSTIR

REGRETS

Brian Reid

Kelly Rice called the meeting to order and asked for nominations for the position of Committee Chair.

Selection of Committee Chair and Vice Chair

Lynette Gilks nominated Phil Milo and Dianne Moore seconded the nomination. Mr. Milo accepted the nomination. As there were no further nominations, Phil Milo was appointed to the position of Chair by acclamation. Kelly Rice handed over the Chair duties to Phil Milo.

Phil Milo asked for nominations for the position of Committee Vice-Chair. Dianne Moore nominated Anne Taylor and Lynette Gilks seconded the nomination. Mrs. Taylor accepted the nomination. As there were no further nominations, Anne Taylor was appointed to the position of Vice-Chair by acclamation.

Committee Terms of Reference

The Committee reviewed the draft terms of reference and by consensus, accepted the draft as discussed and amended and requested they be forwarded to the Village Commission for final approval.

Insurance

Phil Milo asked if the members of the Committee would be covered under the Commission's Errors and Omissions insurance policy because they would be advising the Commission on important issues pertaining to the Village's water supply. After a discussion, Kelly Rice will check on this item and report back to the Committee.

Review of Raw Water Data

Jason Roch reviewed what he has at present and stated there would be more raw water testing done in March. He will also contact the lab to get copies of previous raw water testing results.

Review Next Steps & Documents Required

It was determined that the Committee does not have all the required mapping and documents necessary for the SWP plan, particularly needed is a Hydro-geologist report for PW3. After a discussion, it was decided Kelly Rice would contact 3 or 4 consultants and request estimates for a source water protection area delineation. She will bring the estimates back to the next meeting for review.

Next Meeting

March 8, 2012 at 7:00PM at the Library

As there was no further business to discuss, Phil Milo adjourned the meeting.

Respectfully Submitted:
Kelly Rice
Clerk/Treasurer
Village of Lawrencetown