

**LAWRENCETOWN VILLAGE COMMISSION  
REGULAR MEETING MINUTES  
December 1, 2011**

**COMMISSION**

Jaki Fraser – Chair  
Dave Spears – Vice Chair – Absent  
Lynette Gilks  
Dianne Moore  
Brian Reid

**STAFF**

Kelly Rice – Clerk/Treasurer  
Jason Roch – Supt. Public Works

CHAIRPERSON FRASER called the meeting to order at 7:00PM.

**MINUTES:**

**Comm. Gilks made a motion to accept the minutes of November 3, 2011 as read. Seconded by Comm. Reid. Motion Carried.**

**OLD BUSINESS:**

CWF Backyard Habitat Certification Update

Clerk/Treasurer read a news release from Annapolis County Council congratulating the Village on becoming the first community in Canada to be certified under the Canadian Wildlife Federation's "Backyard Habitat" program. The Commission presented Diana Ackroyd with a card of thanks and a certificate of appreciation for all the work she did on this project.

Village Website Update

Diana Ackroyd stated the new site is almost finished and hopes to have the site live by the end of the month. The next meeting for the website will be held on December 12<sup>th</sup> at 7:00PM at the Library.

Bus Shelters – Update

Clerk/Treasurer reported the Dept of Transportation have finished their review of our request and approved the location at the end of Fitch Rd on Hwy. # 1 as the site of the first shelter. The next steps are to file the permit application.

**FINANCIAL REPORT**

**Comm. Moore made a motion to accept the financial statement as presented. Seconded by Comm. Gilks. Motion Carried.**

## **COMMITTEE REPORTS**

### Public Works

Comm. Reid presented the Public Works Committee Report. (see attached)  
Supt. of Public Works presented his monthly report. (see attached)

### Recreation

No report available.

### Activities/Special Events Planning Committee

Clerk/Treasurer reported that everything was ready for the “Christmas in the Village” event.

### Annapolis County Councilor Report

Martha Roberts reported the following:

- new Councilor elected for District 7, Bert MacNeil
- Council reviewed the capital budget and all County owned land

## **NEW BUSINESS**

### Window Blinds for Building

Clerk/Treasurer presented 3 options and costs for window blinds for the administration office, meeting room and public works office. After a discussion, the Commission decided to defer this item until the final costs were determined for the renovations to the meeting room.

### Annapolis County Community Winter Challenge

Clerk/Treasurer read an email from Catherine Lowe regarding the 2012 Community Winter Challenge and her request for some assistance with the program this year. After a brief discussion, the Commission will ask around the Village for a volunteer.

### DSWNS Annapolis Valley & Fundy Shore Visitors Guide Ad

**Comm. Gilks made a motion to renew the ad in the guide for 2012 for a cost of \$450 plus HST. Seconded by Comm. Reid. Motion Carried.**

### Christmas Ad in Annapolis County Spectator

**Comm. Gilks made a motion to put the Christmas ad in the Spectator for a cost of \$99 plus HST. Seconded by Comm. Reid. Motion Carried.**

## **CORRESPONDENCE**

1. RCMP “H” Division 2010/2011 Year in Review
2. Annapolis Valley Regional School Board Newsletter
3. Thank you Card from Ben and Megan Reid
4. Annapolis County Council letter to MLA Stephen MacNeil regarding a proposed Kings County Exhibition 2012.  
After a discussion, the Commission will send a letter supporting Annapolis County Council’s position to discourage the plans to set up another exhibition in the area and to continue to support the Annapolis Valley Exhibition as the premier exhibition in the Annapolis Valley.

## **COMMENTS/QUESTIONS FROM THE PUBLIC**

1. There were concerns expressed regarding a driveway on Lawrencetown Ln., that causes ice build-up on the sidewalk every year thus causing problems for walkers in the area. The Commission explained that this has been an ongoing problem and the Supt. of Public Works will speak to the Dept of Transportation to try to resolve this issue.
2. There were some concerns that the Church parking lot was plowed by the Village and the sidewalks weren’t even cleared. It was explained that the Village doesn’t clear the Church parking lot but does make one sweep back in order to dump snow from the sidewalks in the rear of the church.

As there was no further business to discuss, Comm. Reid moved to adjourn the meeting. The meeting adjourned at 8:30PM.

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COMMISSION CHAIR

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CLERK/TREASURER