

**LAWRENCETOWN VILLAGE COMMISSION
REGULAR MEETING MINUTES
April 12, 2021**

COMMISSION

Brian Reid – Chair

Laura McLarnon

Jane Baskwill

Vernon Gaudet

Sean Ebert- Sends regrets

STAFF

Jeff Hurlburt-Supt. PW

Melissa Roscoe- Clerk/Treasurer

CHAIRPERSON Reid called the meeting to order at 7:03PM.

MINUTES:

Comm. McLarnon moved the minutes for March 8, 2021 be accepted as presented. Seconded by Comm. Baskwill. Motion Carried.

BUSINESS ARISING FROM MINUTES:

- Blinds have been purchased & installed
- Melissa is all moved into the new office.
- Elevator passed inspection
- Salt run was completed
- Members of the Commission had a conference call with Clare Robinson, what they are looking for is land that is not used. The Village is not in a position to have this land untouched. Clare was going to look at our forestry management plan and give us feedback.

OLD BUSINESS:

- None

ADDITIONS:

FINANCIAL REPORT: March 2021

Comm. Baskwill made a motion to accept the Financial Statements for March 2021 as presented. Seconded by Comm. Gaudet. Motion carried.

COMMITTEE REPORTS:

PW Committee:

- Moderna clinic was scheduled for Apr 27-29 but has been pushed back by 2 weeks.
- Pfizer clinic is scheduled for May 4-6
- We will need to get a blind for Melissa's office partition window.

- Tower 4 assembly should begin in May and completed in early summer
- 1 heat pump is installed and operational at the PW building, 2nd one is installed but is waiting on lag bolts and HVAC.

Public Works: Supt. of PW gave his report. (see attached)

Economic Development Committee: No report available

Audit Committee: No Report available

HR Committee: No report available

Recreation: No report available

Annapolis County Councilor Report:

- No report available

Website:

- Website is coming together.

NEW BUSINESS:

1. Water Connections-

- 579 Main Street-Based on Mr. Leonard's representation the Village will be able to supply water/wastewater to this property. Application will need to be submitted by the property owner.
- Winemakers-Water can be supplied, wastewater grade might not be sufficient. We will need to go down to scope.
- Deboer-Water/wastewater can be supplied; new owners haven't contacted the Village yet. An application will need to be submitted before we proceed.

2. Scada Renewal

Comm. McLarnon made a motion to proceed with the renewal of the Scada agreement through Britech in the amount of \$822.75 + HST. Seconded by Comm. Gaudet. With Comm. Reid abstaining the motion was carried.

3. Physician Recruiting Meeting- Comm. Reid will reach out to the community to see if anyone would like to attend.
4. Water shut off-We had a property owner that did not pay bill, water was shut off and the Village was contacted by the tenant. Emails were exchanged back and forth with the property owner and we were told the property had been sold and the new owners would be in to pay the bill on Monday. Water service was restored. If this is to happen again we will be requesting pre-payment on the account.

5. Old file cabinets-Mr. Illsley will take them if nobody else would like them.
6. Garbage Box-We need to look at getting a garbage box for the clinic/pharmacy so they can put their garbage out.

**Comm. Gaudet made a motion to build a garbage box for the pharmacy/clinic.
Seconded by Comm. McLarnon. Motion Carried.**

7. County Community Guide-Looking for pictures and a write up for the Village. Comm. McLarnon would be willing to take some photos.
8. Village Rate- We will not be increasing the Village Rate for 2021/22

**Comm. McLarnon made a motion to not increase the Village rate for 2021/22.
Seconded by Comm. Baskwill. Motion Carried.**

9. Cleaners- Commission is in agreement to bring in cleaners to do a thorough clean of the clinic.

CORRESPONDENCE:

None

COMMENTS/QUESTIONS FROM THE PUBLIC:

- At the next AGM would it be possible to do a Mi'kmaq land acknowledgement. Yes.
- There is a massage therapist interest in an office at the clinic.

As there was no further business to discuss, Comm. McLarnon moved to adjourn the meeting. The meeting adjourned at 8:55PM.

COMMISSION CHAIR

CLERK/TREASURER