

**LAWRENCETOWN VILLAGE COMMISSION
REGULAR MEETING MINUTES
April 20, 2020**

COMMISSION

Brian Reid – Chair
Jane Baskwill

Laura McLarnon

Sean Ebert

Absent-Vernon Gaudet

STAFF

Jeff Hurlburt-Supt. PW

Melissa Roscoe- Clerk/Treasurer

CHAIRPERSON Reid called the online meeting to order at 7:00PM.

MINUTES:

Comm. McLarnon moved the minutes for March 9, 2020 be accepted as read. Seconded by Comm. Ebert. Motion Carried.

BUSINESS ARISING FROM MINUTES:

- Due to trying times we will be holding off trying to recruit a physician from Alberta
- On March 27 Lawrencetown was approved for a family physician.

OLD BUSINESS:

- None

ADDITIONS: 7. Illness protocol 8. Water/wastewater Hardware

FINANCIAL REPORT: MARCH 2020

Comm. Baskwill made a motion to accept the Financial Statements for March 2020 as presented. Seconded by Comm. McLarnon. Motion carried.

COMMITTEE REPORTS:

PW Committee:

- LCDC- Everything is working well; LCDC is in good financial shape. Currently running well below our bandwidth capacity, however there has been a general internet slow down recently. Due to the Covid-19 many COGS students are leaving Lawrencetown.
- LCHC- Electrical downstairs is complete and has been inspected. A permit to run data is required, Ben has submitted the application. Two security cameras have been installed inside the clinic.

- Gas Tax Project Reservoir Road- A lot of work was completed while the road was frozen, bush hogging has been completed up to Inglisville Road. We are currently waiting for things to dry up to resume work.

Public Works: Supt. of PW gave his report. (see attached)

Economic Development Committee: No report available

Audit Committee: No Report available

HR Committee: No report available

Recreation: No report available.

Annapolis County Councilor Report:

- Due to Covid-19 staff is currently working from home.
- Council will be meeting via Zoom tomorrow.

Website:

- Good

NEW BUSINESS:

1. Accessibility- Received a letter from the Province requiring the Village to become accessible. We can educate businesses on what is required but we cannot enforce building codes.
2. Lawn Repairs- We will need to purchase top soil to complete lawn repairs

Comm. McLarnon made a motion to purchase a load of top soil. Seconded by Comm. Ebert. Motion carried.

3. Cameras-

Comm. Baskwill made a motion to purchase 4 new cameras and a switch to run the cameras in the amount of \$318.00 + HST. Seconded by Comm. McLarnon. Motion carried.

4. Canada Day- The Commission recommends cancelling the bouncy castle rental. We will wait for direction from the province about the remainder of the event.
5. Request from Non-Resident- A non-resident is concerned about the Village clear cutting. The Village has assured him we are not clear cutting; this project has been on the Village books for at least 5 years. The SWPP has a public forum pending, the Village recommends that he puts his concerns in writing and presents them to the SWPP. Comm. Reid will draft a letter.

6. Illness Protocol- Memo will be drafted and distributed to staff. If you are not feeling well stay home. If you must come to work a mask and gloves will be required.
7. Water/Waste Water Hardware

**Comm. Ebert made a motion to purchase fittings in the amount of \$891.77 + HST.
Seconded by Comm. McLarnon. Motion carried.**

CORRESPONDENCE:

- None

COMMENTS/QUESTIONS FROM THE PUBLIC:

- None

As there was no further business to discuss, Comm. Ebert moved to adjourn the meeting. The meeting adjourned at 7:58PM.

COMMISSION CHAIR

CLERK/TREASURER