

**LAWRENCETOWN VILLAGE COMMISSION
REGULAR MEETING MINUTES
May 11, 2020**

COMMISSION

Brian Reid – Chair
Jane Baskwill

Laura McLarnon
Vernon Gaudet

Sean Ebert

STAFF

Jeff Hurlburt-Supt. PW

Melissa Roscoe- Clerk/Treasurer

CHAIRPERSON Reid called the online meeting to order at 7:00PM.

MINUTES:

Comm. McLarnon moved the minutes for April 20, 2020 be accepted as amended. Seconded by Comm. Ebert. Motion Carried.

BUSINESS ARISING FROM MINUTES:

- None

OLD BUSINESS:

- Canada Day- Due to the Covid-19 pandemic it has been decided that Canada Day Celebrations will be cancelled this year. We will not receive any funding for 2020 but we will still be eligible to apply next year.
- Cameras- 4 Cameras and a switch were purchased

Comm. Gaudet made a motion to ratify the purchase of 4 new cameras and a switch in the amount of \$348.22 including HST. Seconded by Comm. Ebert. Motion carried.

- Illness Protocol- Memo was drafted and distributed to staff.
- Water/Waste Water Hardware- Fittings have been purchased

Comm. Baskwill made a motion to ratify the hardware purchase in the amount of \$941.11 including HST. Seconded by Comm. Gaudet. Motion carried.

- Letter to Non-Resident regarding a concern about potential clear cutting- Comm. Reid has drafted a letter, the letter was read and the Commission is in agreement to proceed with sending it to the non-resident.

ADDITIONS: None

FINANCIAL REPORT: APRIL 2020

Comm. Gaudet made a motion to accept the Financial Statements for April 2020 as presented. Seconded by Comm. McLarnon. Motion carried.

COMMITTEE REPORTS:

PW Committee:

- LCHC- Insulation & vapor barrier is complete. Inspector has asked us to send pictures but came for a site visit instead. Flooring installers have not been in to complete the work. Gyproc and glass installers are supposed to be in tomorrow. Thank you to the staff for completing the insulation work. Pharmacy will be in for a walk through on Thursday.
- LCDC- Students are leaving for the summer.

Public Works: Supt. of PW gave his report. (see attached)

Economic Development Committee: No report available

Audit Committee: No Report available

HR Committee: No report available

Recreation: No report available.

Annapolis County Councilor Report:

- County budget has been approved, there will be no tax increase

Website:

- Good, we will need to look at creating a new website soon, the current server is getting old.

NEW BUSINESS:

1. Gordon Boyce- Mr. Boyce owns a property between the Baskwill's & our reservoir road, the Village put in a test well on the property approximately 10 years ago. Mr. Boyce approached the Village about having it removed; this particular well was requested to be used as a monitoring well by the Department of Environment. We will need to have a discussion with Environment to see if we can decommission it and what the cost would be. In the meantime we need to fix the well casing as it was hit by a piece of farming equipment. There is also the possibility of purchasing the land from Mr. Boyce.
2. Bradford Poole Driveway- Mr. Poole would like to put a horseshoe driveway on the property he is purchasing; he will need to cut the curb. The Commission has no objection to him proceeding but would require a letter with his intentions.
3. Mike McKenna (Surveyor)- Mr. McKenna was up on the reservoir road to identify property pins. He will need to show Scott where there are so we can continue work on the reservoir road.

4. Brackets-
Comm. Gaudet made a motion to ratify purchase brackets & plates for Tower 4 in the amount of \$660.00. Seconded by Comm. Ebert. Motion carried.
5. Dave Leonard- We brought Mr. Leonard in to help find the test well on Mr. Boyce's property as he was the Superintendent of the Village at the time. It was also noted that Mr. Leonard had a run in with a non-resident many years ago, Mr. Leonard had come across a jeep that was overturned in our watershed and he righted it so as not to contaminate our water supply, the non-resident was not happy that Mr. Leonard had taken care of the issue.
6. Lt. Governor- Received an email that the Lt. Governor would like to speak to the Chair of the Village to see how things are going during the pandemic. Comm. Reid has called and left a message but has not heard back.

CORRESPONDENCE:

- None

COMMENTS/QUESTIONS FROM THE PUBLIC:

Will residents be able to attend virtual meetings- Due to some of the technical challenges and the support required in holding virtual meetings we will not be opening them to the public at this time. Minutes will be posted as soon as they are approved by the Commission. Once the provincial state of emergency is lifted we will look at options to resume in person meetings.

As there was no further business to discuss, Comm. McLarnon moved to adjourn the meeting. The meeting adjourned at 8:07PM.

COMMISSION CHAIR

CLERK/TREASURER