

**LAWRENCETOWN VILLAGE COMMISSION
REGULAR MEETING MINUTES
May 10, 2021**

COMMISSION

Brian Reid – Chair
Jane Baskwill
Sean Ebert

Laura McLarnon
Vernon Gaudet

STAFF

Jeff Hurlburt-Supt. PW

Melissa Roscoe- Clerk/Treasurer

CHAIRPERSON Reid called the online meeting to order at 7:00PM.

MINUTES:

Comm. Gaudet moved the minutes for April 12, 2021 be accepted as presented. Seconded by Comm. McLarnon. Motion Carried.

BUSINESS ARISING FROM MINUTES:

- None

OLD BUSINESS:

- None

ADDITIONS:

FINANCIAL REPORT: April 2021

Comm. Ebert made a motion to accept the Financial Statements for April 2021 as presented. Seconded by Comm. Gaudet. Motion carried.

COMMITTEE REPORTS:

PW Committee:

- Vaccine clinics have been running since last week, approximately 932 people have been through. There will be more clinics in the upcoming weeks.
- Tower 4- Comm. Reid met with Richard to look at the base. Hoping to have assembly completed in May and on the mountain by June. Will need to consult with the crane operator before scheduling them to hoist the tower.
- LCDC is gearing up for VOIP service; we will be placing the telephone order this week. The service is currently being used by the Village and will be offered to current co-op members and then will be offered to the public.
- We are looking at putting parking behind the library, waiting on an estimate.

Public Works: Supt. of PW gave his report. (see attached)

Economic Development Committee: No report available

Audit Committee: No Report available

HR Committee: No report available

Recreation: No report available

Annapolis County Councilor Report:

- In the 2 months since I have spoken with you, the county has gone through its annual budgeting process and we have an approved budget in place, of about 21.4 million for the year, this is an increase of about 1.5 million from last year's budget. Most of this represents inflation to county expenses with the only significant increase in real dollars going to the planning department for the provincially mandated county-wide planning and zoning.
- We have also approved a capital budget of about 21.1 million. The bulk of this is the ongoing Internet project and the Gordonstoun school project, at 10 million and 5.5 million respectively.
- We landed on a 1 cent per 100 dollars tax hike for the general tax rate. I am painfully aware that this is a hard year for many of us and any increase in cost is hard to bear.
- We have hired a new CAO David Dick. His background educationally is financial having started his career as an auditor. He has experience in pretty much all aspects of running a municipality. I am excited about him joining the municipal government team and am looking forward to working with him in the years to come.
- There has been progress on all of the litigation matters facing the county. The council members have been kept up to date on all of it. With briefings from the CAO and Warden during pretty much every meeting of the council. This has been the majority of our in-camera sessions, often taking a few hours to cover the details, from a week of activity, on the various files.

Website:

- Clerk will need some training on the new site

NEW BUSINESS:

1. Property Liens-Is the Village able to put a lien on a property for an unpaid bill. Yes, but there is a \$100.00 fee that would need to be paid to apply the lien and then another \$100.00 fee to have the lien removed upon payment. Due to the cost the Village will continue to use a collection agency when necessary.
2. #1 Lift Station-A pump needs to be repaired or replaced, we currently have 3 quotes and have looked at the cost to repair which would take 11 weeks before it could be completed. Commission is in agreement to proceed with the North Fringe quote.

Comm. Ebert made a motion to proceed with the North Fringe quote in the amount of \$7764.00 + HST. Seconded by Comm. Gaudet. Motion carried.

3. Water disconnection- Letter was sent, payment has not been received, water will be disconnected tomorrow morning and prepayment will be required before service is restored.

4. Sidewalk Repairs/Paving-The Commission agreed we should respond to fixed priced quotes only.

Comm. McLarnon made a motion to proceed with the Howard Little quote in the amount of \$11,200.00 + HST. Seconded by Comm. Gaudet. Motion carried.

CORRESPONDENCE:

None

COMMENTS/QUESTIONS FROM THE PUBLIC:

- None

As there was no further business to discuss, Comm. McLarnon moved to adjourn the meeting. The meeting adjourned at 7:36PM.

COMMISSION CHAIR

CLERK/TREASURER