

**LAWRENCETOWN VILLAGE COMMISSION**  
**REGULAR MEETING MINUTES**  
**March 14, 2022**

**COMMISSION**

Brian Reid – Chair  
Jane Baskwill  
Sean Ebert

Laura McLarnon  
Vernon Gaudet

**STAFF**

Jeff Hurlburt-Supt. PW

Melissa Roscoe- Clerk/Treasurer

CHAIRPERSON Reid called the online meeting to order at 7:02PM.

**MINUTES:**

**Comm. McLarnon moved the minutes for February 14, 2022 accepted as read. Seconded by Comm. Baskwill. Motion Carried.**

**BUSINESS ARISING FROM MINUTES:**

- None

**OLD BUSINESS:**

- None

**FINANCIAL REPORT: January & February 2022**

**Comm. Ebert made a motion to accept the financial statements for January & February as presented. Seconded by Comm. Gaudet.**

**COMMITTEE REPORTS:**

PW Committee:

- Looking to have the clinic door replaced by The Glass King

**Comm. McLarnon made a motion to purchase a new clinic door in the amount of \$1050.00+HST. Seconded by Comm. Baskwill. Motion Carried.**

- Still looking at the federal grant program.
- Scott is still working on the smart tags
- Our MLA sent a letter to the Minister of Health regarding the Nurse Practitioner/Pharmacy configuration.

- Recommending that we look at a replacement for the John Deere this coming year.

Public Works: Supt. of PW gave his report. (see attached)

Economic Development Committee: No report available

Audit Committee: No report available

HR Committee: No report available

Recreation: No report available

Annapolis County Councilor Report:

- Nominations for Volunteer awards are open

Website:

- Good

#### **NEW BUSINESS:**

1. Scada Renewal

**Comm. McLarnon made a motion to approve the SCADA renewal in the amount of \$822.75+HST. Seconded by Comm. Ebert. Motion Carried.**

2. Canada Day-Funding received, will proceed with celebration this year.
3. Accessibility Compliance- Meeting April 14<sup>th</sup> @ 7PM-invite CRIA
4. Soldiers Memorial Hospital Foundation-Need a new representative for the committee, if anyone is interested in sitting on this committee please reach out to the clerk.
5. Copper/Lead Testing-Letter will be inserted with the water bills. Supt of PW will be looking to eliminate this testing as there is no copper/lead in our distribution system.
6. Job Posting-Look into posting on Indeed, Job Bank & Bridgetown Reader, also extend the closing date to March 31, 2022

#### **CORRESPONDENCE:**

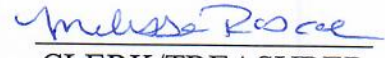
- None

**COMMENTS/QUESTIONS FROM THE PUBLIC:**

- Received a phone call asking if a garbage can could be placed at the bus stop on the west end (out front of 614 Main Street) as people are leaving garbage around the property. We will assess once the bins come out of storage for the year.

As there was no further business to discuss, Comm. Ebert moved to adjourn the meeting. The meeting adjourned at 8:08PM.

  
COMMISSION CHAIR

  
CLERK/TREASURER



## **Superintendent Report for: March 2022**

- 1. Water Utility Test reports:** All test reports have come back within acceptable limits. Annual water report has only just been started and an extension has been applied for through NSE. Quarterly Corrosion control program sample results have come back and the results are within acceptable limits.
- 2. Waste Water Test Reports:** Quarterly test completed and results have come back mostly within acceptable limits, except slightly elevated coliform, E. Coli, and ammonia partially due to the issues we are having with the UV lighting system. The 2021 annual wastewater report due in February was filed this past week, the federal report has also been completed.
- 3. Water Utility Infrastructure:**
  - a. Current overnight flows are as low as 0.1 GPM.
  - b. Water meters that have been in need of replacing have not been addressed yet. With winter finally coming to an end I am hoping to start replacing meters in the coming weeks.
  - c. Well #3 Power voltage monitor is loose and causing no start conditions at Well #3. A temporary fix has been performed until a proper solution is found.
- 4. Waste Water Utility Infrastructure:**
  - a. Regular maintenance and cleaning has been performed at the UV building. We are awaiting a reply from the UV system distributors in regards to repairs for the UV lighting system.
  - b. Blowers are due for maintenance and will be addressed in the near future.
- 5. Facilities:**
  - a. All facilities are in good working order.
  - b. Leak in heating system at library found and repaired.
  - c. Minor flooding at the Community Hall during the rain storm.
- 6. Village Equipment:**
  - a. The Topkick is away for its annual MVI, the steering drag link needs replacing and then it will pass inspection.

- b. Main hydraulic pressure line from the engine to the transmission on the John Deere has been replaced. As well as the wiper motor had to be sent out for repairs.
- c. The drive shaft for the John Deere snow blower has been sent to Nova Millwrights, back up quick hitch modified and installed on John Deere.
- d. John Deere water pump replaced due to seized parts. Steering knuckle replaced due to highly worn tie rod mount location.
- e. Regular maintenance and greasing of winter equipment to ensure they were ready for any impending weather.
- f. All other equipment is in good working order.

#### **7. Sidewalks and Streets and Grass**

- a. Snow removal was frequent throughout February; sidewalks have been sanded and salted as necessary.
- b. Garbage has been picked up throughout town as time permitted.
- c. We will need to do at least 2 more Salt runs to Halifax before the mine closes for the year.

#### **8. Courses**

MPWWA conference is online again this year and I believe in being held in May.

**Report submitted by:** Jeff Hurlburt, March 11, 2022