

LAWRENCETOWN VILLAGE COMMISSION
REGULAR MEETING MINUTES
November 8, 2021

COMMISSION

Brian Reid – Chair
Jane Baskwill
Sean Ebert

Laura McLarnon
Vernon Gaudet

STAFF

Jeff Hurlburt-Supt. PW

Melissa Roscoe- Clerk/Treasurer

CHAIRPERSON Reid called the online meeting to order at 6:58PM.

MINUTES:

Comm. McLarnon moved the minutes for October 18, 2021 be accepted as read & amended. Seconded by Comm. Ebert. Motion Carried.

BUSINESS ARISING FROM MINUTES:

- None

OLD BUSINESS:

- Parking Signage-Due to arrive tomorrow. New post has also been ordered.

ADDITIONS:

FINANCIAL REPORT: October 2021

Comm. Gaudet made a motion to accept the financial statements for October as presented. Seconded by Comm. McLarnon. Motion Carried.

COMMITTEE REPORTS:

PW Committee:

- All staff, contractors & volunteers are fully vaccinated.
- LCDC Tower 4-waiting for Walter to install deadbolt on the building.
- LCHC-3 more vaccine clinics scheduled.
- LCDF-Have heard from the lawyer, she is doing a workup for the foundation so that donations can be received and tax receipts issued.
- New lift station pump can be run manually, still has a leak sensor issue.
- Library temperature is holding with the space heaters. Three steps left to complete the heating system, circulator pump relay, electrical for hot water tank & heat pump.

Public Works: Supt. of PW gave his report. (see attached)

Economic Development Committee: No report available

Audit Committee: No report available

HR Committee: Still need to schedule second meeting.

Recreation: Public skating starts November 14, 2021

Annapolis County Councilor Report:

- Sentencing was completed for the charges brought by the department of environment around the West Paradise Waste transfer Facility. We are to pay a fine of \$100, Donate \$10,000 to the Arlington Forest Preservation Society and remediate the existing site within 2 years.
- November Council meeting has been moved to Wednesday, November 17th to allow council member to attend the court dates for Annapolis County v. E.A.Farren on November 15th and 16th
- We have passed our COVID-19 Vaccination policy for county employees of the county.
- The council also passed several resolution around glyphosate spraying in the county:
 - J. County Use of Glyphosate-Related Products THAT the Municipality of the County of Annapolis not use Glyphosate-related products on county owned land/spaces pursuant to the recommendation of Committee of the Whole.
 - K. Education Campaign - Glyphosate THAT municipal council direct staff to conduct an education campaign about household alternatives to Glyphosate usage in accordance with the recommendation of Committee of the Whole.
 - L. Letter to Ministers to Cease Aerial Glyphosate-Related Spraying in Annapolis County THAT municipal council send a letter to the Minister of Natural Resources and the Minister of Environment requesting a cessation of aerial Glyphosate-related spraying in Annapolis County in accordance with the recommendation of Committee of the Whole.
 - M. Letter to Ministers to Post Areas Sprayed THAT municipal council send a letter to the Minister of Natural Resources and the Minister of Environment requesting that neighbouring concession/access roads to recently sprayed (within a year) regions have Notice of Aerial Spraying signs posted to inform public using the roads/woods pursuant to the recommendation of Committee of the Whole.
 - N. Contact NSFM for Report on Glyphosate Issue in NS Municipalities THAT municipal council contact the Nova Scotia Federation of Municipalities to find out how other municipalities are dealing with Glyphosate pursuant to the recommendation of Committee of the Whole
- Identify Possible Bylaw Infractions on County-Owned Forest Lands THAT municipal council authorize staff to annually monitor County-owned forest lands greater than 20 acres through regularly scheduled travel and based on time of year, to locate, visually inspect, and identify possible bylaw infractions to provide a report back to Committee of the Whole in accordance with the recommendation of Committee of the Whole.

- There has been discussion since we patched things up with Valley Waste and the other municipalities about rejoining the Inter Municipal Service Agreement that governs Valley Waste. There are some major changes being proposed to the governance structure. Valley Waste and Kings Transit will come under a single board comprised of all the mayors of the municipalities involved. There are still several details to work out around voting. This is currently being proposed as a 2 year pilot project with no commitment forward after that.

Website:

- Robyn will be coming to NS in early December; will get together with clerk to go over new website.

NEW BUSINESS:

1. None

CORRESPONDENCE:

- Library-Received an email asking that the library be part of the accessibility audit of the facility.

COMMENTS/QUESTIONS FROM THE PUBLIC:

- A resident in looking to volunteer within the Village, Jeff will pass along contact information
- A library patron questioned why the garbage cans have been removed. We remove them every winter as the ice/snow buildup makes them very difficult to empty.

As there was no further business to discuss, Comm. Ebert moved to adjourn the meeting. The meeting adjourned at 7:45PM.


COMMISSION CHAIR


CLERK/TREASURER

Superintendent Report Presented in November 2021

1. **Water Utility Test reports:** All weekly test results have returned within acceptable limits. Quarterly Samples will be taken on Tuesday. Water withdrawal report work has been started and will be ready for submission to the DOE at the end of the month.
2. **Waste Water Test Reports:** Quarterly WW tests will also be completed for this quarter on Tuesday.
3. **Water Utility Infrastructure:**
 - a. Current overnight flows are at 0 GPM.
 - b. Several curb stops have been lowered flush to the ground level as per resident requests.
 - c. The remainder of the outstanding water meters have been replaced as required.
 - d. Continued clearing of overgrowth along the reservoir road and around the old reservoir.
4. **Waste Water Utility Infrastructure:**
 - a. Maintenance at the UV building to fix the UV lighting system has been started and all 6 lights are working but currently only 2 lights are working simultaneously.
 - b. Maintenance to be performed on the blowers for the WWTP in the upcoming weeks.
 - c. Power outage within the village required the operation of the generator at all lift stations to prevent overflows.
 - d. Quarterly lift station maintenance has been completed which includes checking of belts and oil levels and greasing of required components.
5. **Facilities:**
 - a. All facilities are in good working order.
6. **Village Equipment:**
 - a. All summer equipment has been cleaned, painted and stored for the winter.
 - b. The tractors are in the process of being winterized and most winter equipment has been installed and checked.

- c. The New Holland Tractor has had some steering parts replaced to resolve looseness in the steering. A bushing is still required to be replaced but we will need to send the tractor out for repairs in order to remove the seized pin that holds the servo steering unit to the tractor. Also a quick connect coupler has been replaced to stop hydraulic leaking from the coupler.
- d. The Kubota deck has been repainted and checked for wear and all is in good working order.
- e. The John Deere had a quick coupler replaced to stop the hydraulic leak from the quick hitch connection.
- f. All other equipment is in good working order.

7. Sidewalks and Streets and Grass

- a. Leaves have been cleared from storm drain locations around the village to help with storm water drainage.

8. Miscellaneous

- a. Fall Protection Plan Draft has been completed and awaiting review for corrections and omissions.

Report submitted by: Jeff Hurlburt, 5 November 2021