

**LAWRENCETOWN VILLAGE COMMISSION
REGULAR MEETING MINUTES
April 17, 2023**

COMMISSION

Brian Reid – via phone
Jane Baskwill

Laura McLarnon-Meeting Chair
Vernon Gaudet

STAFF

Melissa Roscoe- Clerk/Treasurer
Walter Illsley-Supt. of PW

VICE-CHAIRPERSON McLarnon called the meeting to order at 7:00PM.

Mi'kma'ki land acknowledgement read

MINUTES:

Comm. Gaudet moved the minutes for February 13, 2023 be accepted as amended. Seconded by Comm. Baskwill. Motion Carried.

BUSINESS ARISING FROM MINUTES:

- None

OLD BUSINESS:

- None

FINANCIAL REPORT: February & March 2023

Comm. Reid made a motion to accept the financial statements for February 2023 as presented. Seconded by Comm. Gaudet. Motion Carried.

Comm. Baskwill made a motion to accept the financial statements for March 2023 as presented. Seconded by Comm. Gaudet. Motion Carried.

COMMITTEE REPORTS:

PW Committee: No Report available

Public Works: (See attached)

Economic Development Committee: No report available

Audit Committee: No report available

HR Committee: No report available

Recreation: No report available

Website: SWPP Links broken, will reach out to Scott.

NEW BUSINESS:

1. Trihedral Renewal

Comm. Gaudet made a motion to ratify the Trihedral (Scada) renewal in the amount of \$617.07 + HST. Seconded by Comm. Baskwill. With Comm. Reid abstaining the motion was carried.

2. Commission Resignation-Commission Ebert has submitted his letter of resignation effective March 16, 2023. Position will be filled at the AGM in June.

3. Crosswalk flags-Have been requested by a few residents, initial research puts costs around \$200 for one set. We will research this further and contact TIR

4. Water Connection

Comm. Baskwill made a motion to approve the water connection at 698 Main street, pending water pipe availability and seasonal ground water conditions. Seconded by Comm. Gaudet. Motion Carried.

5. Mileage Rate Change

Comm. Gaudet made a motion to approve the provincial mileage rate change from \$0.5113 to \$0.5770. Seconded by Comm. Baskwill. Motion Carried.

6. UV System

Comm. Gaudet made a motion to ratify the purchase of the Enaqua UV System in the amount of \$64,000 + HST as recommended by the PW Committee. Seconded by Comm. Baskwill. Motion Carried.

7. Kubota Sweeper

Comm. Gaudet made a motion to ratify the purchase of the Kubota Sweeper in the amount of \$9181.53 + HST as recommended by the PW Committee. Seconded by Comm. Baskwill. Motion Carried.

8. MPWWA Conference

Comm. Gaudet made a motion to ratify the MPWWA Conference costs for Comm. Reid & Walter as recommended by the PW Committee. Seconded by Comm. Baskwill. Motion Carried.

9. OHPR Conference

Comm. Baskwill made a motion to approve the OHPR Conference costs for Melissa as recommended by the PW Committee. Seconded by Comm. Gaudet. Motion Carried.

10. Sierra Tires

Comm. Gaudet made a motion to approve the purchase of summer tires for the Sierra in the amount of \$1375.00+HST. Seconded by Comm. Baskwill. Motion Carried.

CORRESPONDENCE:

- Department of Canadian Heritage- Canada Day funding in the amount of \$1320.00 has been approved

COMMENTS/QUESTIONS FROM THE PUBLIC:

- Question regarding the speed signs, are we going to be able to get these. We will look into this further.
- Crosswalk poles, can we make the more visible, possibly put the reflective tape along the whole pole.

As there was no further business to discuss, Comm. Baskwill moved to adjourn the meeting. The meeting adjourned at 7:30PM.


COMMISSION CHAIR


CLERK/TREASURER

Superintendent report for February and March, 2023

1. Water utility test reports:
 - a. The water withdrawal report has been submitted.
 - b. Quarterly water tests have been completed and came back within the acceptable limits.
 - c. With the exception of one, that required a retest, all weekly tests have come back within the acceptable limits.

2. Waste water test reports:
 - a. Quarterly tests have been completed and came back within the acceptable limits.
 - b. The Provincial and Federal waste water reports have been submitted.

3. Water utility infrastructure:
 - a. Had water main rupture east of 670 Main Street on February 22, leak was repaired without incident.
 - b. Current overnight flows are at 12GPM, this is attributed to a lateral leak that is pending repair by the user
 - c. All water meters have been read with the exception of one that requires excavation in order to repair the curb stop. This will be done once the ground dries up some. Any other faulty meters have been replaced.
 - d. Hydrant flags have been removed.
 - e. Walter and Brian attended the MPWWA annual seminar.

4. Waste water utility infrastructure:
 - a. Regular maintenance has been ongoing with the UV system. New system is on order with hopes of having it operational by September.
 - b. Inflow sensor has been cleaned.

5. Facilities:
 - a. Ceiling repair in library underway.
 - b. Stairwell wall in clinic repair is underway.
 - c. Floor tile replacement in clinic room underway.
 - d. Repaired broken lateral coming into public works building on March 9.

6. Village equipment:
 - a. All village equipment is in good working order.
 - b. Snow removal equipment has been checked over, greased and put away.

7. Sidewalks, streets and grass.
 - a. Waiting on new sweeper.
 - b. Repairs to sod damaged by plowing is underway.
 - c. Picnic tables, benches and garbage cans have been put in place for the season.
 - d. Litter picked up around the village daily.
 - e. Two loads of salt have been picked in Pugwash and should be enough for next winter.