

**LAWRENCETOWN VILLAGE COMMISSION
ANNUAL GENERAL MEETING MINUTES
June 13, 2022**

COMMISSION

Brian Reid – Chair
Laura McLarnon- Vice Chair
Sean Ebert
Brian Sturney
Jane Baskwill

STAFF

Melissa Roscoe – Clerk/Treasurer
Jeff Hurlburt – Superintendent of Public Works

CHAIR Reid called the meeting to order at 7:00PM and thanked everyone for attending.

Comm. Baskwill read the land acknowledgement statement:

The Lawrencetown Village Commission acknowledges that this meeting is being held on the unceded lands of Mi'kma'ki, the traditional territory of the Mi'kmaq people. This area is covered by the Peace and Friendship Treaty, the agreement that set out the promise of obligation and benefit for all parties. We acknowledge our shared responsibility to respect, honor and sustain these lands and the natural resources they contain. We pay our respects to elders both past and present.

MINUTES

Comm. McLarnon made a motion to accept the June 26, 2019 minutes as read. Seconded by Comm. Baskwill. Motion Carried.

PRESENTATION OF AUDITED FINANCIAL STATEMENTS

Municipal Auditor, Lawrence Lake of accounting firm Morse, Brewster, Lake presented the audited financial statements for the Village of Lawrencetown and Village of Lawrencetown Water Utility for fiscal year 2021/22

PRESENTATION OF 2022/23 BUDGETS

Clerk/Treasurer presented the approved budgets for the Lawrencetown Water Utility and the Lawrencetown General Operating Fund.

VILLAGE COMMISSIONERS REPORT

Chair Reid presented the annual report on behalf of the Lawrencetown Village Commission & Public Works Committee. (see attached)

ANNUAL REPORTS

1. Lawrencetown Source Water Protection Plan Committee:

Phil Milo reported that we are looking to resume SWPP meetings and continue forward with our next steps including public consultation regarding our protected water area regulations.

2. Soldier's Memorial Hospital Foundation

No Report Available

3. Annapolis County Councilors Report:

Brad presented the report (see attached)

4. Lawrencetown & District Recreation Committee:

Lynn Roscoe presented the annual report. (see attached)

5. Lawrencetown Swimming Pool Committee:

Jennifer Tipple presented the annual report. (see attached)

6. Lawrencetown & District Volunteer Fire Department:

Chief Stoddart presented the Department's annual report. (see attached)

7. LASA(Lawrencetown and Area Seniors Association)

Lynette Gilks presented the annual report on behalf of Cindy Parsons who sends regrets. (see attached)

COMMISSION PRESENTATIONS

On behalf of the Lawrencetown Village Commission, Chair Reid made presentations to the following groups as a thank you for all the services and programs they provide to the residents of the Village of Lawrencetown.

Exhibition Youth Arena - \$ 1,000

Lawrencetown & District Recreation Committee - \$ 500

Annapolis Valley Exhibition - \$ 1,000

Lawrencetown & District Swimming Pool Society - \$ 1,000

Lawrencetown & District Volunteer Fire Dept. - \$ 3,000

ELECTION OF COMMISSIONERS: ONE - THREE YEAR TERM

Comm. Reid stated there was one – three year terms available for a Village Commissioner and read the qualifications for Commissioner under the Municipal Government Act.

Comm. Reid called for nominations from the floor for the 3 year term.

Lynette Gilks nominated Laura McLarnon. Liz Milo seconded the nomination. Laura McLarnon accepted the nomination.

Comm. Reid called for nominations from the floor three more times. Comm. Reid announced that nominations had ceased and declared Laura McLarnon elected by acclamation.

COMMENTS/CONCERNS FROM THE PUBLIC

1. A resident applauded the Commission for all the work they do for the Village.
2. A resident inquired about the lack of speed limit signs on Fitch Road, we will forward these concerns onto NSTIR
3. A resident is concerned with the speeding and passing on a double solid lines on the west end of town, we will forward these concerns onto NSTIR
4. A resident inquired why nothing is being done about unsightly premises in the Village, County councilor responded that he would be willing to meet with the resident to address the concerns.
5. The Fire Dept. inquired about the possibility of installing a gate at the boat launch so that there could be emergency access if needed. We will look to schedule a meeting with EMO.

ADJOURNMENT

Chair Reid thanked everyone for attending the Village's Annual General Meeting & asked everyone to proceed outside for the unveiling of the Jaki Fraser Monarch Garden.

As there was no further business to discuss, Comm. McLarnon moved to adjourn the meeting. The meeting adjourned at 8:05PM.



COMMISSION CHAIRMAN



CLERK/TREASURER

Annual Village Commissioners Report - 2022

Good evening folks,

Over the past 3 years', the Village Commissioners included Vernon Gaudet, Jane Baskwill, Laura McLarnon, Sean Ebert, and myself. Like everyone else living with the Covid pandemic, we've had a challenging, busy, and sometimes stressful go of it. In spite of that, we've also had a productive 3 years since our last AGM. I'm happy to report that our Village operations continued without any shutdowns and our staff were available to the public for the entire 3 year period without exception.

Some of our various subcommittees have met to address ongoing projects and challenges, while others were inactive due to meeting constraints.

Some of the provincial directives required the Village, to assume an enforcement role related to ensuring committee members and the general public followed the "state of emergency" requirements. There were significant fines involved if those requirements weren't enforced. The Village was not prepared to take on that legal liability nor did we feel that staff should be put in that position.

It was a challenge at times for a small Village to get appropriate legal advice, and particularly on occasions when the public guidelines were at odds with what other municipal governments were doing, and even what the provincial government had in place at Province House. In the end the Village adopted very similar policies as Annapolis County, with respect to public and personnel protection guidelines. We are grateful to the County for sharing those policies. They had the benefit of their legal vetting. The State of Emergency has been removed and the Village has been holding public meetings since that time.

Our Subcommittees normally include:

Audit Committee, Public Works Committee, Source Water Protection Plan Committee, Human Resource Committee, Economic Development Committee, Accessibility Committee and the Canada Day Committee.

The Village also participates in the Annapolis Region Partnership Steering Committee, Community Hall Committee which also oversees the public canoe launch and park area.

and finally the Village has representation on the Lawrencetown Community Development Co-operative

Roughly three years ago today, the Village was just getting ready to break ground on the renovation and expansion of our Health Centre. We completed the construction in 2020, just as the price of building materials started going through the roof. Some things were already nearly impossible to buy in Nova Scotia at any price. This would have been an impossible task, if we were looking at doing it in today's economy. More on this later.

The Village Commission doesn't normally meet in August, but we will be meeting in late July to discuss the Protected Water Area public hearings as well as an update to the Lawrencetown Watershed Land Use Bylaw which needs to cover Well # 3, just north of the 201 highway. The Committee that oversees these items is the Source Water Protection Plan Committee. We will be holding another Accessibility Committee meeting in late July as well.

We expect to be in conversations with Annapolis County during the summer months regarding the new Land Use Bylaws covering Annapolis County. That conversation has already started with the Annapolis County planning group. I expect we will have our own Village public meeting to discuss this with residents. The Commission needs to get up to speed on the Framework that the County is using before we set a date for our public meeting.

Village projects since 2019.

1. Construction of Tower 4 on the south mountain.
The tower road, tower base and tower superstructure, Power generation and communication building were completed in 2021. We hope to complete the tower rigging and go live this summer. A big thank you to all the staff and volunteers that helped make this possible. A particular thank you goes to Chris Roop and Dale Jollymore who helped with the tower section assembly, and to Ben Reid who assisted during the tower climb and crane lift. Tower 4 will give us increased video security over the Watershed as well as a weather station setup for monitoring forest fire hazards, and the ability to communicate other water utility data back to public works.

The Village is also continuing its long term plan of reducing our carbon footprint through the elimination of fossil fuel storage and more efficient, lighting, heating and cooling systems.

2. Library Lighting
 - a. The Library inside lighting was replaced with LED lights, helping reduce our energy requirements.
3. Library Roof
 - a. The south facing Library Roof was stripped and re-done with a Metal roof.
 - b. This also facilitates the planned 2023 Gas Tax Project which will provide a good base for the Library solar power generation. Again further reducing Village energy costs.
4. Library Heating
 - a. Installation of a large air to water Heat Pump solution was installed to eliminate the oil fired boiler that was used previously.
5. Public Works Heating/Cooling
 - a. We eliminated the old oil fired Furnace and replaced it with two Heat Pumps.
 - b. This was another Gas Tax project that helped eliminate fossil fuel storage and reduces our energy requirements.
6. Health Centre
 - a. When the Health centre was renovated and expanded, we replaced all the old light fixtures with LED lighting, and installed Heat pumps to facilitate further reduction in energy costs to cover both heating and cooling requirements.
7. Community Hall
 - a. A Heat pump was installed to also reduce heating and cooling costs.
8. Back hoe replacement.
 - a. In the October of 2019, the Village replaced the 25 year old back hoe with a newish 3 year old JCB backhoe . We traded in the old hoe during the purchase.
9. John Deere replacement
 - a. This year we purchased a new sidewalk tractor to replace the John Deere which was 12 years old and patched up heavily for the last few years. This tractor will be sold openly via sealed bids later this year.
10. Library Parking Lot
 - a. This summer we plan on extending the Library parking area to the north of the Library.
 - b. This space will be predominantly used for Library , Village and Health Centre staff, freeing up spaces in the front of the Health Centre for customers and patients.

11. We also continued the process of upgrading our road access through the Village watershed on the south mountain. This will facilitate our ongoing Forestry management plan for the watershed and provide better access to Village infrastructure in the event of a forest fire.
12. Replaced our Antique salt spreader 2020
 - a. Our old sidewalk salt spreader was decades old and rusted out.
13. Waste Water roadway rebuild 2021.
 - a. We resurfaced a roadway to the waste water plant. Gas Tax Project.
14. Waste Water Lagoons Vegetation Management Attachment 2022
 - a. The Village ordered a Hydraulic arm Sickle bar cutter to remove vegetation growth at the lagoons to extend the active life of the lagoons and to eliminate the need for staff to wade into the sewage lagoons with hedge trimmers and wipper snippers.
15. As some of you may remember, the Village Commission in collaboration with the Lawrencetown Community Development Co-op, took on an advocacy role in recruiting a replacement physician when Dr. Goodine announced his retirement. Initially there was no funding allocated for a GP here in Lawrencetown, the main reason given was that the existing facility wasn't large enough for a collaborative practice. We fixed that and today we have a very nice modern facility. Lynn Roscoe and I have spent many days, meetings, and pursued investigations and interest into nearly every avenue we could think of. I have interviewed doctors, toured the facility with various health professionals including Nurse Practitioners, and a former Premier. Kirk has also provided tours of the facility. Thousands of patients have toured the facility as a result of the Covid Vaccination campaign over the last two years. At the end of the day, securing Health professionals usually boils down to money and the flexibility of the publicly funded Health Care. If we had the funds to pay staff ourselves we could have had three doctors and two Nurse Practitioners in here by now. Unfortunately, it is never that simple. Two weeks ago, Kirk Lycett and I hosted a visit from the Minister of Health, Michelle Thompson, the President of NS Health, Karen Oldfield, and Carman Kerr at the Lawrencetown Community Health Centre. The comments were positive and they recognized that this Community has stepped up and done our part. They asked what our vision was. I replied Primary Health Care. Whatever form it takes we need Primary Health Care. I felt reasonably optimistic about their interest in assisting us after that meeting, but we are still waiting for the rubber to hit the road on this one.
 - Earlier today I received a call from a Private Health Care clinic, potentially interested in working with us. At this point we would certainly entertain any model of blended Health Care. Public and Private, which takes us back to where we were before we got GP funding.
 - Stay tuned.

We want to say very sincere thank you to our staff for all their work and dedication to the Community. Thank you to Melissa Roscoe, Jeff Hurlburt, Laura Hall, Trish Fowler and our newest employee Alex Cook. To all the volunteers on the various committees, a very big thank you for your hard work and commitment to this community.

As you can see from our financials, we have taken on many projects over the last number of years. We have no debt, we have money in the bank and we have not raised Village taxes in doing so. We take advantage of federal and provincial funding programs where possible and make decisions on long term criteria so that equipment and facilities last and the services we provide are sustainable.

Good fiscal management makes our progress possible and allows us to pass along a healthy balance sheet to future generations.

We all appreciate the opportunity to serve the Village of Lawrencetown. It's not always easy, but it is important work. As is the case for many volunteers, we don't do it in our free time or spare time. We do it in the time we take away from our businesses, our employers, and our families. We hope that the good folks of Lawrencetown appreciate our time, our commitment and our collective efforts on their behalf.

And finally, We would like to thank our Librarian, Jaki Fraser for her 17+ years of commitment to this community. She has served as Chair of this Commission and supported us in many other endeavors within Lawrencetown. Jaki is retiring this month and returning to her west coast roots. We are going to miss her dearly. The kids in this Community are going to miss her. She has watched many of them grow from Toddlers to young adults. From signing out the Bernstein Bears books all the way to library reference books. They are going to miss their Library Mom. We going to miss our friend and colleague. Please join us at the end of tonight's meeting for a celebration of Jaki with cake and the unveiling of our new Library Flower Garden.

Respectfully submitted,

Brian K. Reid
Chair
The Lawrencetown Village Commission

The great news is we have sent our Audited books for 2020/2021 to the Committee of the Whole so we are only one year behind now. The results turned out better than expected although there were some concerns about our internal procedures.

Last month we brought out COVID-19 Response and Vaccination Policies up for review.

In the coming months we will be doing public consultation around redistricting of council areas this includes consultation around the number of councilors and if there is interest in moving to a Mayor system from a Warden System.

We have released an RFP to retain a consultant to develop a strategic plan for the county.

In the coming month, we are expecting a report from staff covering a reserve analysis and benchmarking to facilitate future financial planning.

We are reviewing new committees of council and council meeting policy this covers how the council meetings and committees of the council are organized and operated.

There is a rezoning workshop on June 29th for the public to participate in.

Lawrencetown & District Recreation Commission



The Lawrencetown and District Recreation Commission works in support of affordable recreation opportunities in our area. Our Commission includes representation from the Lawrencetown Figure Skating Club, the Lawrencetown Youth Arena, the Lawrencetown Swimming Pool, and the Family Matters Resource Centre organizations so we can plan and coordinate efforts in recreation.

We act as the liaison group between local groups and the Annapolis County Recreation Department. We compile the information for our recreation groups to receive grant monies under the Annapolis County Community Recreation Grant Program. This grant has supplied \$8000 annually in the past years to assist recreation activities in the Lawrencetown area and we are appreciative of the County's support. This grant has been increased to \$10,000 now. The majority of this money each year is used by the Youth Arena, the Swimming Pool, the Figure Skating Club, and the Summer Youth Recreation Program.

Our low-cost Summer Youth Recreation program was unable to be offered in 2020 when the pandemic began, and an abbreviated form was offered in 2021. This year, we hope to see a closer return to normal. Recreation Coordinators will provide instruction and supervision in many sports, crafts and swimming for youth aged 4 – 11 years.

Our partner, Family Matters will oversee the program again this year, monitoring the outdoor facilities on the LCS field and making use of the ballfield building. They are the applicants for the provincial and federal student grants. They have received funding from the provincial and federal governments to cover part of the cost for two coordinators this summer. Our students, Keigan Nielson and Katelynn Beck, have been hired and are excited to begin the summer. We are charging a small fee again to use the program this year. This helps cover the rest of the coordinators' wages, administration of the program, and special events.

There have been no interested persons to operate a youth Minor Ball program in the past few years, so the field and building remain under the care of the Recreation Commission.

During the 2021 pandemic restrictions, shinney hockey and the Learn-to-Skate programs were unable to be offered because of small group numbers and vaccination policies. Women's 4-on-4 hockey programs continued, the co-ed 4-on-4 hockey program was very popular, and the Arena worked hard to search for ice rentals this past winter to keep the arena operational despite the small group numbers. The women's hockey team continues to thrive and with restrictions lifted this spring, were able to participate in a shorter Liverpool Women's tournament. Our Arena stayed open later this spring in order to offer tournaments after the restrictions were lifted.

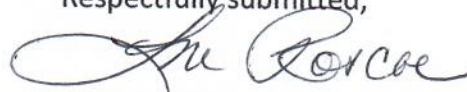
The Arena continues to undergo improvements in a planned and steady fashion, as funds permit, with a great deal of volunteer help. This year, they were fortunate to receive an RFD capital grant from the NS Department of Communities, Culture and Heritage and a capital grant from the Municipality of Annapolis County for a second heat reclamation setup for the ice plant. This should decrease electric hot water costs to a bare minimum.

We were eager participants in the Active Community Fund program again this past year. They provided \$3300 in funding to the arena to help offer pre-school skating, adult skating, and public skating for free. Under this program, the Pool also received \$1700 to assist in providing free public swimming last summer.

The Lawrencetown Swimming Pool continues to operate through the hard work of a small group of volunteers who strive to provide swimming lessons and public swimming to many children every summer. We are grateful for their hard work in making sure the pool opens again this summer!

The Recreation Commission would like to thank the Village for their support of our efforts and in their willingness to work with us to continuously improve Lawrencetown.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'Lynn Roscoe', written in black ink.

Lynn Roscoe (Treasurer)

Monday, June 13, 2022

Lawrencetown & District Swimming Pool Society 2021/2022 Annual report

June 13, 2022

The Lawrencetown & District Swimming Pool Society had a successful 2021 summer after being closed for the 2020 season. We had 82 children registered for swimming lessons throughout the summer. Staff offered bubble swimming with two different time slots and an Aquasize program for adults two nights a week. There was a decrease in the Aquasize program in 2021; we are planning to run it again this year with the potential of it being on Tuesday and Thursday evenings.

The Society received assistance for the 2021 year from the Federal government for two staff, Thrive from the Provincial government, the Lawrencetown Recreation Commission, Annapolis County Children's foundation, the Village of Lawrencetown and a COVID relief grant from the Government. The funding from Thrive and Annapolis Children's Foundation support was used to offer "Free Public Swims" Monday to Friday. We had approximately 701 swimmers for the season for free swims; this includes the day camp kids from Family Matters. The season was kicked off with the free swim on Canada Day.

We have had beautiful weather so far this spring, which has allowed us to do some prep at the pool. The pool is now ready to be filled; we are hoping to get this done this week. We are waiting to finalize a date that our pool guy will be here to get the hook up done. The pool will be ready for the Canada Day celebrations due to the commitment of committee members! We will have swim lesson signups available at the Canada Day celebrations and at the pool.

We have secured three fully qualified lifeguards and instructors and are proud to have all local youth working with us; Hannah, Brielle and Jacob. We are also excited to be able to offer free public swims on Saturdays this year from 1pm – 4pm.

We are looking forward to the 2022 season and trust all patrons will have an excellent swimming experience.

Respectfully submitted,

Jennifer Tipple
Treasurer
Lawrencetown & District Pool Society

Annual Report (Village Meeting)

This report will only highlight the major events at LVFD in 2021. I would like to start off by thanking the members of the department for their efforts during this past year. Covid restrictions once again made for a difficult year.

In 2021 LVFD responded to 44 calls:

Mutual Aid	26
Chimney Fires	1
Motor Vehicle Accidents	5
Grass / Woods Fires	1
Power Lines	1
Fire alarms	9
Other	1

This past year the members of this department clocked in approximately 465 hours in calls, 960 hours in training, 500 hours in meetings, and nearly 400 hours in fundraising. This is all time spent away from our families and in some cases our jobs.

Other major events in 2021 included the following:

- Renovations to the workshop and we also covered the apparatus bay floor with an epoxy. This project had a price tag of nearly \$30,000.
- In March we celebrated the 90th birthday of retired member Charles Whitman. Later in the year we were saddened by his passing in November.
- Covid canceled the Rodeo and the Exhibition for the year.
- We decided to offer 2 Drive Thru Fish & Chip fundraisers this year to offset the lost revenue from the Exhibition:
End of August- 1562 meals served
First of October- 1200 meals served
- Fire prevention was done for Anna Villa & LCS
- Lots of equipment and 2 sets of bunker gear were purchased in 2021
- Brian Sturney stepped down as an officer this past year. I would like to thank Brian for his service as an officer for 20 years. Also I would like to thank Jim Wood for filling this position.

- We have ordered a new 2500 gallon tanker. This truck will arrive in the fall of 2023 and comes with a price tag of over \$600,000.
- Membership changes in 2021: resigned Patrick Illsley & Jordyn Bezanson, joined Keoni Angus, Connor DeMolitor, and Traves DeMolitor. We currently have 30 members on our roster and we are looking for new members.
- I certainly hope we can get back to normal in 2022.

In closing, I would like to thank the Village of Lawrencetown for their continued support. I look forward to working with you this year in making our community a safe and wonderful place to live.

Respectfully submitted,

Michael Stoddart
LVFD Chief

**LASA Report
June 13 2022**

I am presenting this report on behalf of Cindy Parsons chair of the Lawrencetown & Area Seniors association.

We began holding our meetings in October after Covid retrictions put our meetings on hold.

We have a full executive and have received two grants one for a PA system from the federal government and a grant from the County of Annapolis which goes toward cost for providing exercise classes two days a week at no cost to participants. Thank you Liz Milo for your help.

As well as our monthly meetings we hold a muffin social at the library once a month. We have started this year to hold a bookclub once a month.

We have had guests Chris Dentremont MP to present our grant. Other guests we have had are MLA Carmen Kerr, Kirk Lycett and Don Hyslop who is involved in the Physian search and retention panel.

This year our group will aid the Canada Day committee and some will attend the Tatoon in Halifax.

We wish to thank Branch 112 Lawrencetown for the use of the hall and the Lawrencetown Lions Club for providing a wonderful meal at our Christmas meeting.

Cindy Parsons.