

**LAWRENCETOWN VILLAGE COMMISSION
REGULAR MEETING MINUTES
May 8, 2023**

COMMISSION

Brian Reid
Jane Baskwill

Laura McLarnon-Sends Regrets
Vernon Gaudet

STAFF

Melissa Roscoe- Clerk/Treasurer
Walter Illsley-Supt. of PW

CHAIRPERSON Reid called the meeting to order at 7:00PM.

Mi'kma'ki land acknowledgement read

MINUTES:

Comm. Gaudet moved the minutes for April 17, 2023 be accepted as read. Seconded by Comm. Baskwill. Motion Carried.

BUSINESS ARISING FROM MINUTES:

- None

OLD BUSINESS:

- None

FINANCIAL REPORT: April 2023

Comm. Baskwill made a motion to accept the financial statements for April 2023 as presented. Seconded by Comm. Gaudet. Motion Carried.

COMMITTEE REPORTS:

PW Committee:

- Aaron Grant has joined our staff.
- Massage therapist & Reflexologist have moved into the clinic
- Pharmacy clinic has been delayed until the end of May
- We now have 5 examination tables in the clinic
- There is some electrical work to be done in a couple of the examination rooms

Public Works: (See attached)

Economic Development Committee: No report available

Audit Committee: No report available

HR Committee: No report available

Recreation: No report available

Website: Some formatting needs to be completed

NEW BUSINESS:

1. Sierra Rims

Comm. Gaudet made a motion to ratify the purchase of sierra rims in the amount of \$480.00+ HST. Seconded by Comm. Baskwill. Motion Carried.

2. Anodes/ Anode Inspection/Cleaning

Comm. Baskwill made a motion to ratify the purchase of anodes in the amount of \$6965.00+ HST. Seconded by Comm. Gaudet. Motion Carried.

Comm. Gaudet made a motion to approve the inspection of the anodes in the amount of \$1000.00+HST. Seconded by Comm. Baskwill. Motion Carried.

Comm. Baskwill made a motion to approve the cleaning of the reservoir in the amount of \$11580.00+HST. Seconded by Comm. Gaudet. Motion Carried.

3. Insurance

We received our renewal documents and there is another increase of 12.7%, total for 2023-24 is \$48,495.83, 2022-23 was \$42,600.03

4. AGM Date

AGM will be Monday June 19th @ 7PM at the library.

5. Mugs

Looking into purchasing mugs for physician welcome baskets from apple pie pottery, will also check to see what Bee's Knees has for locally made goodies.

CORRESPONDENCE:

- None

COMMENTS/QUESTIONS FROM THE PUBLIC:

- Resident suggested signage that reminds people to clean up after their pets.

As there was no further business to discuss, Comm. Baskwill moved to adjourn the meeting. The meeting adjourned at 7:50PM.


COMMISSION CHAIR


CLERK/TREASURER

Superintendent report for April, 2023

1. Water utility test reports:
 - a. All weekly tests have come back within the acceptable limits
2. Water utility infrastructure:
 - a. Current overnight flows are at .13GPM. Our flows dropped when after a resident repaired a pipe that he tore while repairing his basement drain. He said there was no active leak before but our flows dropped after his repair.
 - b. Still waiting for ground to dry up enough to replace the bad curb stop cotter pin and meter.
 - c. Entire roof and floor structures at well number 2 require replacement.
3. Waste water utility infrastructure:
 - a. Regular maintenance has been ongoing with the UV system. Hope to have the new system operational by September.
4. Facilities:
 - a. Ceiling repair in library underway.
 - b. Stairwell wall in clinic repair is underway.
 - c. Floor tile replacement in clinic room is complete.
 - d. Replaced 2 pot lights in the library entrance and switched 4 fluorescent tubes for LED.
 - e. Cleaned the exterior pot lights on the library.
 - f. Pricing replacement track lighting heads for the library.
5. Village equipment:
 - a. All village equipment is in good working order.
 - b. New summer tires have been installed on the Sierra.
 - c. The winter tires for the Sierra have been installed on new rims.
 - d. MVI and oil change completed on the Sierra.
6. Sidewalks, streets and grass.
 - a. Still waiting on the new sweeper.
 - b. Litter picked up around the village daily.
 - c. Mowing is been done as the need arises.

Report submitted by: Walter Illsley, May 8, 2023