

**LAWRENCETOWN VILLAGE COMMISSION  
REGULAR MEETING MINUTES  
November 20, 2023**

**COMMISSION**

Brian Reid  
Jane Baskwill  
Sue Littleton

Laura McLarnon-Sends regrets  
Vernon Gaudet

**STAFF**

Melissa Roscoe- Clerk/Treasurer  
Walter Illsley-Supt. of PW

CHAIRPERSON Reid called the meeting to order at 6:58PM.

Mi'kma'ki land acknowledgement read

**MINUTES:**

**Comm. Littleton moved the minutes for September 11, 2023 be accepted as read. Seconded by Comm. Gaudet. Motion Carried.**

**BUSINESS ARISING FROM MINUTES:**

- None

**OLD BUSINESS:**

- None

**FINANCIAL REPORT: September & October 2023**

**Comm. Baskwill made a motion to accept the financial statements for September & October 2023 as presented. Seconded by Comm. Gaudet. Motion Carried.**

**COMMITTEE REPORTS:**

PW Committee:

- Attended conference in Digby September 22, 2023, we had approximately 108 residents come by our booth
- We have a physcotherapist/hypnotherapist interested in space in the clinic.
- The library hours should be changing to be more consistent in the new year, we have also asked that there be more programming for patrons.
- Comm. Reid attended the ANSV AGM in Pugwash.
- Operator job posting closed on November 17<sup>th</sup>, we have 4 applicants which will be reviewed at the next HR meeting.

Public Works: (See attached)

Economic Development Committee: No report available

Audit Committee: No report available

HR Committee: No report available

Recreation: Rink opening November 27<sup>th</sup>

Website: Has been updated

**NEW BUSINESS:**

1. Christmas in the Village-December 2, 2023 from 4-6PM, Commissioners will do chili, Comm. Littleton will look after hot chocolate, Fire Dept. will be onsite to monitor the bonfire.
2. Land Use By-Law-The County planner has resigned and well #3 has still not been included, the SWPP will need to meet with the County.
3. OHPR Renewal- Looking to have funding to continue our media & marketing

**Comm. Littleton made a motion to ask for an extension on our original funding and apply for additional funding to continue marketing the Village. Seconded by Comm. Gaudet. Motion Carried.**

**CORRESPONDENCE:**

- None

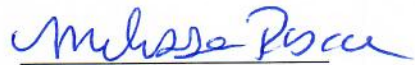
**COMMENTS/QUESTIONS FROM THE PUBLIC:**

- Residents' concerns about the visibility of the crosswalks, we will look at possibly getting solar powered lights with the accessibility grants.
- Resident concerned about the condition of the trails through Lawrencetown, will send concerns along to the trail society.

As there was no further business to discuss, Comm. Gaudet moved to adjourn the meeting. The meeting adjourned at 7:37PM.



COMMISSION CHAIR



CLERK/TREASURER

## Superintendent report for September and October, 2023

### 1. Water utility test reports:

- a. With the exception of one, that required a retest, all weekly tests have come back within the acceptable limits.
- b. Quarterly water tests have been completed and came back within the acceptable limits.
- c. Lead sampling was done at 20 locations around the village and all came back within the acceptable limits.

### 2. Water utility infrastructure:

- a. Current overnight flows are at 7.08 GPM. The leak is between the Carlton Road and Main Street. Some homes/businesses have been checked with more to follow.
- b. Divers cleaned and inspected the reservoir and everything check out fine.
- c. NS Power replaced a fuse holder and 2 fuses on the reservoir road.

### 3. Waste water utility infrastructure:

- a. A 3 ½" thick overpour was done on the UV plant floor.
- b. The new UV system has been installed and in operation since September 28th.
- c. Had a sewage line blockage on the Station Road. Contracted Loomer's to clear the blockage and flush the sewer lines in the area. Raised a buried manhole cover to grade.



- d. There is storm water infiltrating our sewer line on Main Street. This appears to be coming from the highway's storm basin. A letter will be drafted and sent to them requesting their attention to this matter.
- e. Ran the 3-phase generator for the lift stations during a power outage.

#### 4. Facilities:

- a. Ceiling repair in library ongoing.
- b. Stairwell wall in clinic repair is underway.
- c. Steel installation on the chlorination plant roof is underway.
- d. Installation of new deadbolts and padlocks is underway.
- e. The bolts on tower 4 were tightened.

#### 5. Village equipment:

- a. The JCB swing arm cylinder has been repaired and reinstalled.
- b. All other village equipment is in good working order.

#### 6. Sidewalks, streets and grass

- a. Litter is picked up around the village on a daily basis, including 1 dead skunk and 1 dead squirrel.
- b. Mowing was being done as needed.
- c. Leaves were removed from gutters and catch basins.
- d. Prepped 2 sections of sidewalk for paving.

**Report submitted by:** Walter Illsley, November 20, 2023