

**LAWRENCETOWN VILLAGE COMMISSION
REGULAR MEETING MINUTES
September 11, 2023**

COMMISSION

Brian Reid
Jane Baskwill
Sue Littleton

Laura McLarnon
Vernon Gaudet

STAFF

Melissa Roscoe- Clerk/Treasurer
Walter Illsley-Supt. of PW

CHAIRPERSON Reid called the meeting to order at 6:58PM.

Mi'kma'ki land acknowledgement read

MINUTES:

Comm. Gaudet moved the minutes for July 10, 2023 be accepted as read. Seconded by Comm. Littleton. Motion Carried.

BUSINESS ARISING FROM MINUTES:

- None

OLD BUSINESS:

- None

FINANCIAL REPORT: July & August 2023

Comm. McLarnon made a motion to accept the financial statements for July & August 2023 as presented. Seconded by Comm. Baskwill. Motion Carried.

COMMITTEE REPORTS:

PW Committee:

- Conference in Digby September 22, 2023, 150 family physician residents will be onsite; we will be attending with a booth to promote the Village.
- Looking into getting name plates and a directory for the clinic
- Looking to have a meeting with John Hesseltine to review the proposed County land use bylaw update.
- Received a concern from a county resident about activities near our watershed, we believe he has taken the proper steps in approaching the county & environment to further his inquiry.

Public Works: (See attached)

Economic Development Committee: No report available

Audit Committee: No report available

HR Committee: No report available

Recreation: No report available

Website: Village information needs to be updated

NEW BUSINESS:

1. Exhibition-There are concerns with safety at the event, we are going to look into having a meeting with the Exhibition to address these concerns and look at having new policies implemented.

CORRESPONDENCE:

- None

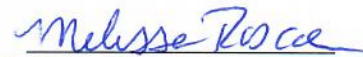
COMMENTS/QUESTIONS FROM THE PUBLIC:

- Residents' concerns included leaves on storm drains, whipper snipping and accident clean-up. PW have addressed these concerns

As there was no further business to discuss, Comm. McLarnon moved to adjourn the meeting. The meeting adjourned at 7:35PM.



COMMISSION CHAIR



CLERK/TREASURER

Superintendent report for July and August, 2023

1. Water utility test reports:
 - a. All weekly and quarterly tests have come back within the acceptable limits.
2. Water utility infrastructure:
 - a. Current overnight flows are at 8.98GPM.
 - b. Replace two bad curb stop cotter pins and meters on Sun Valley Street.
 - c. Installed water service to 698 Main Street.
 - d. The fire hydrant at 510 Main Street has been replaced.
 - e. Replaced gate valve on Main Street that controls Prince Street.
 - f. Flushed fire hydrants and water mains.
3. Waste water utility infrastructure:
 - a. Regular maintenance has been ongoing with the UV system. The new system arrived on September 5th. Currently working on doing an over pour for the floor. Hope to install the new system within the next two weeks.
4. Facilities:
 - a. Ceiling repair in library underway.
 - b. Stairwell wall in clinic repair is underway.
 - c. Floor drain installed in the UV building.
 - d. The two exam rooms in the clinic have had the electrical work completed.
 - e. The bollards have been installed in new parking area behind the library.
 - f. The building for tower four was broken into and will require a complete new door.
 - g. The new parking arm was broken off on August 19th and has been repaired. This has been reported to the police.
5. Village equipment:
 - a. One push mower stopped working and has since been replaced.
 - b. Replaced the 3 batteries and 15' of brake line on the Top Kick.
 - c. Sending a swing arm cylinder for the JCB for repair this week.
 - d. All other village equipment is in good working order.
6. Sidewalks, streets and grass
 - a. Litter is picked up around the village on a daily basis, including 2 dead skunks.
 - b. Mowing is being done as the need arises.

Report submitted by: Walter Illsley, July 10, 2023

