

**LAWRENCETOWN VILLAGE COMMISSION
REGULAR MEETING MINUTES
March 11, 2024**

COMMISSION

Brian Reid
Jane Baskwill
Sue Littleton

Laura McLarnon
Vernon Gaudet-Absent

STAFF

Melissa Roscoe- Clerk/Treasurer
Walter Illsley-Supt. of PW

CHAIRPERSON Reid called the meeting to order at 7:00PM.

Mi'kma'ki land acknowledgement read

MINUTES:

Comm. Littleton moved the minutes for February 12, 2024 be accepted as read. Seconded by Comm. McLarnon. Motion Carried.

BUSINESS ARISING FROM MINUTES:

- None

OLD BUSINESS:

- None

FINANCIAL REPORT: February 2024

Comm. McLarnon made a motion to accept the financial statements for February 2024 as presented. Seconded by Comm. Baskwill. Motion Carried.

COMMITTEE REPORTS:

PW Committee:

- Clinic equipment has been installed
- The LPN will be onsite for another 2 months
- Massage therapist will be moving to full time hours in April, hypnotherapist has moved in.
- There will be a town hall meeting with Chris D'Entremont on March 28th from 10:30-12:00PM at the Firehall
- Office Chair & Mat

Comm. McLarnon made a motion to purchase a new chair & floor mat for clerk's office. Seconded by Comm. Baskwill. Motion Carried.

Public Works: (See attached)

Economic Development Committee: No report available

Audit Committee: No report available

HR Committee: No report available

Recreation: Rink will be open until the end of April

Website: Robyn will do a refresh of the site

NEW BUSINESS:

1. MPWWA

Comm. McLarnon made a motion to approve the attendance of Comm. Reid & Walter (Fees \$460.00 each including HST, accommodations \$441.88 each including HST) for the MPWWA conference April 14-17. Seconded by Comm. Littleton. Motion Carried.

2. Name Tags

Comm. McLarnon made a motion to purchase name tags for Commissioners(\$10.00 each). Seconded by Comm. Baskwill. Motion Carried.

CORRESPONDENCE:

- Krista Gear is the new manager at the Exhibition.

COMMENTS/QUESTIONS FROM THE PUBLIC:

- Bee's Knees is looking at hosting a farmers market on their back property. There are no objections to this.

As there was no further business to discuss, Comm. McLarnon moved to adjourn the meeting. The meeting adjourned at 7:45PM.



COMMISSION CHAIR



CLERK/TREASURER

Superintendent report for February 13, 2024 to March 11, 2024

1. Water utility test reports:
 - a. All weekly tests have come back within the acceptable limits.

2. Water utility infrastructure:
 - a. Current overnight flows are at 8.14 GPM.
 - b. One water main end is blown off each week.
 - c. Fire hydrants are kept clear of snow.
 - d. Resident had a leaking lateral that has been repaired.

3. Waste water test reports:
 - a. Tests have been completed and came back within the acceptable limits.

4. Waste water utility infrastructure:
 - a. Ran the 3-phase generator for the river hill lift station during a power outage.

5. Facilities:
 - a. Stairwell wall repair in clinic is ongoing.
 - b. Steel installation on the chlorination plant roof is ongoing.
 - c. New door and jamb installed on the flow building.
 - d. Replaced sensor for street light in library parking lot.
 - e. Installed acoustical tiles in the patient examination rooms.
 - f. Removed the ballasts and installed LED bulbs in the library track lighting.
 - g. Installed 2 new outside lights on the library.

6. Village equipment:
 - a. All village equipment is in good working order.
 - b. Picked up the Jon boat and accessories.

7. Sidewalks, streets and grass
 - a. Litter is picked up around the village on a daily basis.
 - b. Storm gutters and catch basins are kept clear of debris.
 - c. Street light at 415 Main Street is still intermittent while we wait for Berwick Electric to repair/replace.

8. Miscellaneous
 - a. Reattached cables to tower number 2.
 - b. Found several bags of household garbage in the trees before the reservoir gate. Valley Waste was notified and they came and picked them up, they identified the source and contacted offender.



Report submitted by: Walter Illsley, March 11, 2024